

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2021 RES-140
Vote Required:		Ordinance Amendment No. _____
Majority	Two-Thirds <input checked="" type="checkbox"/>	

Title of Resolution or Ord. Amd.:

**AWARDING A CONTRACT TO FOCUS COUNSELING FOR CONTINUATION OF HOTELS TO HOUSING CASE MANAGEMENT DCDHS – HAA DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -

The Dane County Department of Human Services – Housing Access and Affordability Division (HAA) seeks to contract with Focus Counseling to continue housing search and case management services through the Hotels to Housing initiative. This effort provides housing search, rental assistance, and case management services to people experiencing homelessness who are currently served by non-congregate shelter funded by Dane County. The funding source for the program is changing from CARES to ARP. An RFP has been issued to identify Hotels to Housing case management partners in 2022 and beyond.

Current Policy or Practice -

Major contracts require Board approval.

Impact of Adopting Proposal -

A major contract will be awarded to Focus Counseling in the amount of \$291,736.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- \_\_\_\_\_ No Fiscal Effect
- \_\_\_\_\_ Results in Revenue Increase
- Results in Expenditure Increase
- \_\_\_\_\_ Results in Revenue Decrease
- \_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- \_\_\_\_\_ Increases Rev. Budget
- \_\_\_\_\_ Increases Exp. Budget
- \_\_\_\_\_ Decreases Rev. Budget
- \_\_\_\_\_ Decreases Exp. Budget
- \_\_\_\_\_ Increases Position Authority
- \_\_\_\_\_ Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

This project is funded with the County's allocation of local aid authorized in the 2021 American Rescue Plan. There is zero impact to county levy.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal	\$291,736			
Contractual Services	\$291,736				State				
Capital					Other				
Total	\$291,736	\$0	\$0	\$0	Total	\$291,736	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

N/A

**Prepared By:**

Agency:	Der Xiong	Division:	
Prepared by:	Der Xiong	Date:	8/17/2021
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