

FUND TRANSFER REQUEST FORM

AGENCY Sheriff's Office		ORGANIZATION Capital Projects			LEGISTAR FILE #		
TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
Amount in Whole \$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	\$774,400.00	Replacement of Spillman	CPSHRF 58338	\$1,063,144.44	\$244,369.00	\$0.00	\$818,775.44
2							
3							
4							
5							
TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
Amount in Whole \$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	\$144,600.00	Replace MDC's and Radar Units	CPSHRF 57807	\$122,998.00	\$2,192.00	\$73,090.00	\$33,142.00
2	\$37,800.00	Body Armor	CPSHRF 58838	\$29,000.00	\$15,447.50	\$13,552.50	\$0.00
3	\$75,900.00	Equipment for Vehicles	CPSHRF 57398	\$114,199.62	\$0.00	\$28,446.15	\$85,753.47
4	\$60,000.00	Computer Hardware/Software	CPSHRF 57235	\$90,740.24	\$0.00	\$25,218.10	\$65,522.14
5	\$456,100.00	Vehicle and Equipment Replacement	CPSHRF 58923	\$690,654.38	\$171,004.08	\$0.00	\$486,480.18
EXPLANATION			APPROVALS				
<p>In 2012, based on a consultant project cost estimate, \$2,000,000 was budgeted to upgrade the Sheriff's Office Records Management System including additional program modules, training, software implementation, maintenance and warranties. The project was advertised and bid and the actual cost of the project was less than the consultant cost estimate. Requesting this fund transfer to shift financial resources from excess funding from the Upgrade the Sheriff's Office Records Management System Project to 2018 capital projects in order to optimize previous capital project allocations and reduce capital borrowing in 2018.</p>				DATE	APPROVED	DENIED	
			Controller				
			County Executive				
			Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.				