

FUNDING 0.25 FTE USING GRANT FUNDS TO ADD TO POSITION #2838, PUBLIC HEALTH AIDE FOR IMMUNIZATION PROGRAM

Public Health-Madison & Dane County (PHMDC) currently receives an Immunization Grant from the Wisconsin Department of Health Services each year. Grant funds are used for a variety of activities, including paying salary/benefit for immunization program staff, conference and training expenses and general program expenses. The grant cannot pay for immunizations.

The Public Health Aide (formerly classified as a Clerk IV) serves as the primary public health aide on the Immunization team who provides clinical service and programmatic assistance to the Immunization Program. Immunizations are safe, effective and prevent communicable diseases from spreading in our community. PHMDC has identified the need to improve immunization rates among children under 2 years of age and collect school waiver data, as required by grant provided by the Wisconsin Department of Health Services-State Immunization Program.

Position #2838, a Clerk IV position that has been recently reclassified to a Public Health Aide position, is currently funded at 0.75 FTE and the incumbent is retiring on January 3, 2022. Using Immunization Program grant dollars, PHMDC proposes funding an additional 0.25 FTE of currently unfunded position authority to add to position #2838 to make it a 1.0 FTE position upon the incumbent's retirement to increase the agency's capacity to address immunization rates for children under 2 years of age, address grant objectives and program projects and collect and report out school waiver data. Utilizing existing grant funds for this role aligns with grant expectations and this position would improve planning efforts to increase immunization rates in our community.

NOW, THEREFORE, BE IT RESOLVED that 0.25 FTE of position authority for unfunded position #1362 G12 Public Health Aide is funded and combined with position #2838, effective January 4, 2022, leaving position #1362 as an unfunded 0.20 FTE; and,

BE IT FINALLY RESOLVED that the 0.25 FTE unfunded portion of position #1362 is funded and combined with position #2838 effective January 4, 2022, making position #2838 a funded 1.0 FTE Public Health Aide position.