

Dane County Contract Addendum Cover Sheet

Res 291

Revised 06/2021

Contract # Admin will assign	10346D
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Dept./Division	Sheriff's Office Field Division	Vendor Name	Town of Pleasant Springs
Brief Addendum Title/Description	Month to month lease extension for Southeast Precinct to accommodate construction delays.	Vendor MUNIS #	8023
		Addendum Term	month to month starting 1/1/2022
		Amount (\$)	\$ 9,750.00

Department Contact Information		Vendor Contact Information	
Contact	Lillian Radivojevich	Contact	Maria Hougan
Phone #	(608) 284 - 4801	Phone #	(608)873 - 3063
Email	radivojevich@danesheriff.com	Email	clerktreasurer@pleasantsprings.org
Purchasing Officer	Pete Patten		

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	PO Maintenance Needed PO#	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
<input type="checkbox"/>	No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.				
<input type="checkbox"/>	New PO / Req. Submitted Req#	Org: SHRFFLD	Obj: 32232	Proj:	\$ 9,750.00
		Org:	Obj:	Proj:	

Budget Amendment	
<input checked="" type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000. Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	Addendum #	Term	Amount	Resolution	
	Original	July 1, 2021 - June 30, 2015	\$ 97,500.00	<input type="checkbox"/> None	Res# 2010-2011 RES 274
	1	July 1, 2015 - June 30, 2020	\$ 97,500.00	<input type="checkbox"/> None	Res#
	2	July 1, 2020 - June 30, 2021	\$ 19,500.00	<input type="checkbox"/> None	Res# 2019 RES-333
	3	July 1, 2021 - December 31, 2021	\$ 9,750.00	<input type="checkbox"/> None	Res# 2021 RES-016
	4	January 1, 2022 (month to month)	\$ 9,750.00	<input type="checkbox"/> None	Res# 2021 RES-291
				<input type="checkbox"/> None	Res#
Total Contracted Amount			\$ 234,000.00		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
Nygaard, Christopher	Digitally signed by Nygaard, Christopher Date: 2021.12.17 08:38:46 -06'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 12/17/21	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Monday, December 20, 2021 2:07 PM
To: Hicklin, Charles; Patten (Purchasing), Peter; Gault, David; Lowndes, Daniel
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #10346D
Attachments: 10346D.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 12/20/2021 2:20 PM	Approve: 12/20/2021 2:21 PM
	Patten (Purchasing), Peter		Approve: 12/20/2021 2:31 PM
	Gault, David	Read: 12/20/2021 3:15 PM	Approve: 12/20/2021 3:17 PM
	Lowndes, Daniel		Approve: 12/20/2021 4:03 PM
	Stavn, Stephanie	Read: 12/20/2021 3:15 PM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #10346D
Department: Sheriff
Vendor: Town of Pleasant Springs
Contract Description: Third Extension of Lease Agreement for Southeast Precinct (Res 016)
Contract Term: month-to-month starting 1/1/22
Contract Amount: \$9,750.00

Thanks much,
Michelle

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please note: I am currently working a modified schedule in accordance with COVID 19 response guidelines. I work in office Mondays and Wednesdays and work remotely Tuesday, Thursdays and Fridays.

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2021 RES-291
EXTENSION OF DANE COUNTY SHERIFF OFFICE SOUTHEAST PRECINCT
LEASE WITH TOWN OF PLEASANT SPRINGS

The Dane County Sheriff's office has been operating a precinct station at the Town of Pleasant Springs town hall since July of 1982 and the current lease with the Town of Pleasant Springs expires on December 31, 2021.

The Southeast Precinct had planned to relocate from the town hall to a new space on Veterans Road in Stoughton by the end of this year. Due to supply chain delays, construction on the new space has been delayed and is anticipated to be finished this spring. The Town of Pleasant Springs has agreed to extend the lease on a month to month basis, with a 30 day termination notice in order to accommodate the delay. The rent of \$4,875 which has been paid on a quarterly basis, shall be paid in monthly installments at \$1,625 per month, starting January 1, 2022. All other remaining terms and conditions of the current lease shall remain the same.

NOW, THEREFORE, BE IT RESOLVED that the County of Dane does hereby approve and authorize the above described extension to the lease with the Town of Pleasant Springs, and

BE IT FINALLY RESOLVED that the Dane County Executive and the County Clerk are hereby authorized to execute the Third Addendum to Lease on behalf of the County of Dane.

THIRD ADDENDUM TO LEASE

THIS ADDENDUM TO LEASE, made and entered into by and between the Town of Pleasant Springs (hereinafter referred to as “LESSOR”) and County of Dane (“LESSEE”):

W I T N E S S E T H

WHEREAS LESSOR and LESSEE have entered into a lease for property located at 2354 CTH “N” in the Town of Pleasant Springs, Dane County, Wisconsin, and

WHEREAS the lease will expire on December 31, 2021 and LESSOR and LESSEE wish to extend the term of the lease on a month to month basis;

THEREFORE, in consideration of the above conditions and the mutual covenants set forth hereafter and in the lease, the receipt and sufficiency of which is hereby acknowledged by each party for itself, LESSOR and LESSEE do agree to the following addendum to the lease:

1. Section 3 of the lease is amended to state: **LEASE TERM.** LESSEE, whose address is c/o County Clerk, 210 Martin Luther King Jr. Boulevard, Madison, WI 53703, shall have and hold the leased premises on a month to month basis commencing on the 1st day of January 2022 and ending upon termination of the lease by LESSEE.
2. Section 4 of the lease is amended to state: **RENTS.** As rent for the leased premises for LESSEE shall pay to LESSOR c/o Town of Pleasant Springs Clerk, 2354 CTH “N”, Stoughton, Wisconsin 53589, or at such other place as LESSOR may designate in writing from time to time, a sum of \$1,625 per month beginning January 1, 2022.
3. Section 12 of the lease is amended to state: **NOTICES.** If at any time it shall become necessary or desirable for LESSOR to give or service any notice, demand or communication upon LESSEE or for LESSEE to service or give the same upon LESSOR, such notice or demand or communication shall be in writing and shall be served personally, or shall be served or given by certified mail addressed to a party’s address as set forth below. If mailed as aforesaid, such notice, demand or communication shall be deemed to have been served or delivered when deposited in the United States mail, addressed as aforesaid with postage properly prepaid. Notices to LESSEE shall be sent to the Dane County Real Estate Coordinator, 5201 Fen Oak Drive, #208, Madison, WI 53718 or such other official as LESSEE may form time to time designate in writing. Notices to LESSOR shall be sent to the Town Clerk, 2354 CTH “N”, Stoughton, WI 53589.
4. Section 16 of the lease is amended to state: **TERMINATION BY LESSEE.** Notwithstanding language herein to the contrary, LESSEE may on a minimum of 30 days advance written notice, terminate this lease and all of its obligations hereunder.

Except as expressly amended hereby, all remaining terms and provisions of the original lease remain in full force and effect.

IN WITNESS THEREOF LESSOR, by its authorized agent, and LESSEE have set their hands and seals as of the day and date by which both parties have caused this Second Addendum to Lease to be executed.

LESSOR:



David Pfeiffer, Town Chair

Dec 16, 2021

Date

LESSEE:

Joseph T. Parisi, County Executive

Date