

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Melissa Ratcliff		Resolution No. 2021 RES-312
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

AWARDING CONTRACT FOR DESIGN LEVEL SURVEY AND CONSTRUCTION STAKING SERVICES WITH MSA PROFESSIONAL SERVICES INC

Policy Analysis Statement:

Brief Description of Proposal -

This resolution awards a contract for design level survey work and construction staking services for three road construction projects taking place in 2022.

Current Policy or Practice -

Contracts for professional services require approval of the County Board.

Impact of Adopting Proposal -

Survey work and construction staking services will be completed on three road construction projects.

Fiscal Estimate:

Fiscal Effect (check all that apply) -	Budget Effect (check all that apply)
<input type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input checked="" type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital	\$118,315				Other				
Total	\$118,315	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency: Highway and Transportation	Division:	
Prepared by: Tricia Rast	Date: 1/5/22	Phone: 608-266-4065
Reviewed by: Pam Dunphy	Date: 1/5/22	Phone: 608-266-4036