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3 **2021 RES-392**

4 **AMENDING THE 2022 BUDGET TO PURCHASE A REPLACEMENT CUTTER MACHINE**
5 **FOR PRINTING AND SERVICES**

6 The Printing and Services Division of the Department of Administration uses an industrial paper
7 cutter to produce documents and forms for a variety of City and County Departments. The
8 existing cutter machine needs to be replaced. Since this machine is leased, this replacement
9 cannot use capital funding.

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11 The Department has available funding on two lines. One line is the Electric Vehicle Purchase
12 line. The Department has previously purchased the vehicles for which this line was designated.
13 The remaining funds on this line are not sufficient to purchase an additional electrical vehicle.
14 Moving funds from this line does not alter the Department's commitment to purchase alternative
15 fuel vehicles.

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17 This resolution transfers funds from operating budget lines to fund a replacement cutter machine.
18 An operating budget transfer requires County Board approval.

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20 **THEREFORE, BE IT RESOLVED** that the following expense accounts be adjusted in the
21 Department of Administration:

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<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
23 PSCOPIER – 58125	PRESSROOM COPIER	(\$10,000)
24 PSFLEET – 56370	ELECTRIC VEHICLES	(\$ 9,500)
25 PSPRINT – 57071	CUTTER	\$19,500

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