



Dane County

Minutes - Final Unless Amended by Committee

Personnel & Finance Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, April 4, 2022

5:30 PM Virtual Zoom meeting. See top of meeting agenda for instructions on how to join the meeting. Registrations to speak must be received 30 minutes prior to the start of the meeting.

Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.

The April 4, 2022 Personnel & Finance Committee meeting is being held virtually. The public can access the meeting with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_WiuTHGRhQE6Xx9iHZUPbFQ

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following two phone numbers (note they are not toll-free):

1-833-548-0276

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When prompted, enter the following Webinar ID: 940 9849 6073

If you want to submit a written comment for this meeting, or send handouts for committee members, please send them to krohn@countyofdane.com.

PROCESS TO PROVIDE PUBLIC COMMENT: ANY MEMBER OF THE PUBLIC WISHING TO REGISTER TO SPEAK ON/SUPPORT/OPOSE AN AGENDA ITEM MUST REGISTER USING THE LINK ABOVE (even if you plan to attend using your phone).

In order to testify (provide public comment), you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

Registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

A. Call To Order

Chair Miles called the meeting to order at 5:30 PM.

Registration: Karyn Knaak, DCHA, in support of 2021 RES-380

Others present: Chuck Hicklin, Greg Brockmeyer, Meg Krohn, Laura Hicklin, Chris Nygaard, Todd Draper, Kim Jones, Carrie Meier, Sheriff Barrett, John Welch and Kevin Connors

Present: 5 - CARL CHENOWETH, ANALIESE EICHER, PATRICK MILES, SHELIA STUBBS and KRISTEN AUDET

Excused: 2 - CHUCK ERICKSON and ANDREW SCHAUER

B. Consideration of Minutes

- 1. [2021 MIN-713](#) Approval of Minutes - Personnel & Finance - March 3, 2022

Attachments: [PF20220303](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Minutes be approved. The motion carried by a voice vote 5-0.

- 2. [2021 MIN-714](#) Approval of Minutes - Personnel & Finance - March 7, 2022

Attachments: [PF20220307](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Minutes be . The motion carried by a voice vote 5-0.

3. [2021
MIN-715](#) Approval of Minutes - Personnel & Finance - March 17, 2022

Attachments: [PF20220317](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Minutes be approved. The motion carried by a voice vote 5-0.

C. Fund Transfers

1. [2021
FTR-039](#) FUND TRANSFER - MORTON FOREST DONATED LTE FUNDS

Attachments: [2021 FTR-039](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Fund Transfer be approved. The motion carried by a voice vote.

2. [2021
FTR-042](#) FUND TRANSFER REQUEST_LTE FUNDS DONATION

Attachments: [2021 FTR-042_FOCSRA LTE donation](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Fund Transfer be approved. The motion carried by a voice vote 5-0.

D. Referrals (Resolutions & Ordinance Amendments)

1. [2021
RES-302](#) APPROVAL OF ASSIGNMENT OF ON-AIRPORT CAR RENTAL
CONCESSION LEASE
LEASE NO DCRA 2015-03
MIDWEST CAR CORP TO ENTERPRISE RAC

Sponsors: McCARVILLE

Attachments: [2021 RES-302](#)
[2021 RES-302 FISCAL NOTE](#)
[2021 RES-302 CONTRACT #12321B](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

2. [2021 RES-367](#) AUTHORIZATION TO AMEND THE 2022 BUDGET FOR PARKS LAND MANAGEMENT LTE FUNDS
- Sponsors:** RIPP, RITT and MCGINNITY
- Attachments:** [2021 RES-367](#)
[2021 RES-367 Fiscal Note](#)
- A motion was made by CHENOWETH, seconded by AUDET, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.
3. [2021 RES-370](#) ACCEPTING GRANT FUNDS FROM THE ROOTS AND WINGS FOUNDATION DCDHS - ACS DIVISION
- Sponsors:** DOYLE
- Attachments:** [2021 RES-370](#)
[2021 RES-370 FISCAL NOTE](#)
[2021 RES-370 CONTRACT #85435A](#)
- A motion was made by CHENOWETH, seconded by AUDET, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.
4. [2021 RES-371](#) ACCEPTING FACE-CHILD ABUSE AND NEGLECT PREVENTION BOARD GRANT AWARD DCDHS - CHILDREN, YOUTH AND FAMILIES DIVISION
- Sponsors:** DOYLE, RITT, MCGINNITY, RATCLIFF and JOERS
- Attachments:** [2021 RES-371](#)
[2021 RES-371 FISCAL NOTE](#)
- A motion was made by CHENOWETH, seconded by AUDET, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.
5. [2021 RES-372](#) APPROVAL OF SECOND LEASE ADDENDUM TO STATE OF WISCONSIN FOR SPACE AT JOB CENTER - DCDHS - EAWS DIVISION
- Sponsors:** DOYLE and RIPP
- Attachments:** [2021 RES-372](#)
[2021 RES-372 FISCAL NOTE](#)
[2021 RES-372 CONTRACT #13619B](#)
- A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

6. [2021 RES-373](#) AUTHORIZING RECEIPT OF FUNDS FROM THE CITY OF MADISON CONTRIBUTING TO OPERATIONS OF THE BEACON DAY RESOURCE CENTER DCDHS - HAA DIVISION

Sponsors: DOYLE, CHAWLA, RITT and MCGINNITY

Attachments: [2021 RES-373](#)
[2021 RES-373 FISCAL NOTE](#)
[2021 RES-373 CONTRACT #14661](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

7. [2021 RES-380](#) APPROVING AN AGREEMENT BETWEEN THE COUNTY OF DANE AND THE DANE COUNTY HOUSING AUTHORITY

Sponsors: BARE, RITT, MCGINNITY, DOYLE, CHAWLA, ANDRAE and PALM

Attachments: [2021 RES-380](#)
[2021 RES-380 Fiscal Note](#)
[2021 RES-380 CONTRACT #14667](#)

Karyn Knaak registered in support.

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

8. [2021 RES-386](#) AUTHORIZING APPROVAL OF ASSIGNMENT OF LEASEHOLD INTEREST INVOLVING LAND AT THE DANE COUNTY REGIONAL AIRPORT
LEASE NO. DCRA 96-12/DCRA 2016-19

Sponsors: McCARVILLE and VELDRAN

Attachments: [2021 RES-386](#)
[2021 RES-386 FISCAL NOTE](#)
[2021 RES-386 CONTRACT #10872D](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

9. [2021 RES-387](#) CHANGE ORDER #6 TO THE AGREEMENT FOR WILLIAMS DEVELOPMENT LTD., D/B/A PRAIRIE FORGE GROUP FOR EMERGENCY MANAGEMENT FACILITY REMODEL - ARCHITECTURAL / ENGINEERING DESIGN SERVICES AT THE EMERGENCY MANAGEMENT BUILDING

Sponsors: RATCLIFF and VELDRAN

Attachments: [2021 RES-387](#)
[2021 RES-387 FISCAL NOTE](#)
[2021 RES-387 CHANGE ORDER #6](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

10. [2021 RES-388](#) AUTHORIZING ADDENDUM TO EMPLOYMENT SERVICES AGREEMENT FOR LEGISLATIVE LOBBYIST

Sponsors: EICHER

Attachments: [2021 RES-388](#)
[2021 RES-388 FISCAL NOTE](#)
[2021 RES-388 CONTRACT #13624A](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

11. [2021 RES-390](#) AUTHORIZING SUBMISSION OF SUBSTANTIAL AMENDMENT OF THE 2021 ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

Sponsors: DOYLE, AUDET and DOOLAN

Attachments: [2021 RES-390](#)
[2021 RES-390 FISCAL NOTE](#)
[2021 RES-390 CONTRACT #14662](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

12. [2021 RES-392](#) AMENDING THE 2022 BUDGET TO PURCHASE A REPLACEMENT CUTTER MACHINE FOR PRINTING AND SERVICES

Sponsors: MILES

Attachments: [2021 RES-392](#)
[2021 RES-392 FISCAL NOTE](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

13. [2021 RES-393](#) AUTHORIZING RECLASSIFICATION OF A CENTER WORKER TO A GROUNDSKEEPER AND A CENTER WORKER TO A MECHANICAL REPAIR WORKER

Sponsors: RATCLIFF and VELDRAN

Attachments: [2021 RES-393](#)
[2021 RES-393 FISCAL NOTE](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

14. [2021 RES-394](#) AUTHORIZING RECLASSIFICATION OF A PUBLIC INFORMATION OFFICER TO AN INFORMATION TECHNOLOGY SPECIALIST

Sponsors: RATCLIFF and VELDRAN

Attachments: [2021 RES-394](#)
[2021 RES-394 FISCAL NOTE](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

15. [2021 RES-395](#) AUTHORIZING AN ELECTRIC TRANSMISSION LINE EASEMENT TO AMERICAN TRANSMISSION COMPANY LLC

Sponsors: RIPP

Attachments: [2021 RES-395](#)
[2021 RES-395 Fiscal Note](#)
[2021 RES-395 MAP](#)
[2021 RES-395 CONTRACT #14691](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

16. [2021 RES-396](#) AUTHORIZING ADDENDUMS TO PURCHASE OF SERVICES AGREEMENTS WITH OPERATION FRESH START INC

Sponsors: RIPP, AUDET, VELDRAN, DOOLAN and RITT

Attachments: [2021 RES-396](#)
[2021 RES-396 Fiscal Note](#)
[2021 RES-396 CONTRACT #13649C](#)
[2021 RES-396 CONTRACT #14530A](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

17. [2021 RES-398](#) AUTHORIZING EXECUTION OF PURCHASE OF SERVICES AGREEMENT FOR MARKETING AND ADVERTISING, MEDIA BUYING, AND MARKET RESEARCH SERVICES FOR THE DANE COUNTY REGIONAL AIRPORT

Sponsors: McCARVILLE

Attachments: [2021 RES-398](#)
[2021 RES-398 FISCAL NOTE](#)
[2021 RES-398 CONTRACT #14687](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

18. [2021 RES-399](#) AWARD OF AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DEPARTMENT OF WASTE AND RENEWABLES PROJECTS

Sponsors: RATCLIFF

Attachments: [2021 RES-399](#)
[2021 RES-399 FISCAL NOTE](#)
[2021 RES-399 CONTRACT #14676](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

19. [2021 RES-400](#) AWARD OF AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DEPARTMENT OF WASTE AND RENEWABLES PROJECTS
- Sponsors:** RATCLIFF
- Attachments:** [2021 RES-400](#)
[2021 RES-400 FISCAL NOTE](#)
[2021 RES-400 CONTRACT #14682](#)
- A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.
20. [2021 RES-402](#) AWARD OF AGREEMENT FOR PROFESSIONAL LAND SURVEYING SERVICES FOR THE DEPARTMENT OF WASTE AND RENEWABLES
- Sponsors:** RATCLIFF
- Attachments:** [2021 RES-402](#)
[2021 RES-402 FISCAL NOTE](#)
[2021 RES-402 CONTRACT #14677](#)
- A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.
21. [2021 RES-403](#) AWARD OF AGREEMENT FOR PROFESSIONAL LAND SURVEYING SERVICES FOR THE DEPARTMENT OF WASTE AND RENEWABLES
- Sponsors:** RATCLIFF
- Attachments:** [2021 RES-403](#)
[2021 RES-403 FISCAL NOTE](#)
[2021 RES-403 CONTRACT #14689](#)
- A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.
22. [2021 RES-404](#) AWARD OF AGREEMENT FOR ENVIRONMENTAL COMPLIANCE SERVICES FOR THE DEPARTMENT OF WASTE AND RENEWABLES
- Sponsors:** RATCLIFF
- Attachments:** [2021 RES-404](#)
[2021 RES-404 FISCAL NOTE](#)
[2021 RES-404 CONTRACT #14683](#)
- A motion was made by CHENOWETH, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

23. [2021 RES-405](#) WASTE AND RENEWABLES CONTRACT FOR PLC PROGRAMMING, AUTOMATION AND OPERATIONS SUPPORT WITH EVOLOGIC INDUSTRIAL AUTOMATION, LLC

Sponsors: RATCLIFF

Attachments: [2021 RES-405](#)
[2021 RES-405 FISCAL NOTE](#)
[2021 RES-405 CONTRACT #14670](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

24. [2021 RES-406](#) AUTHORIZING A SALE OF LAND AT RODEFELD LANDFILL TO WISCONSIN DEPARTMENT OF TRANSPORTATION

Sponsors: RATCLIFF

Attachments: [2021 RES-406](#)
[2021 RES-406 FISCAL NOTE](#)
[2021 RES-406 MAP](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

25. [2021 RES-407](#) AUTHORIZING A SALE OF LAND AT THE EAST DISTRICT CAMPUS TO WISCONSIN DEPARTMENT OF TRANSPORTATION

Sponsors: RATCLIFF and VELDRAN

Attachments: [2021 RES-407](#)
[2021 RES-407 FISCAL NOTE](#)
[2021 RES-407 MAP](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

26. [2021 RES-410](#) ACCEPTANCE OF WI DEPARTMENT OF NATURAL RESOURCES GRANT TO REPLACE SNOWMOBILE TRAIL BRIDGE

Sponsors: RIPP, JOERS and RITT

Attachments: [2021 RES-410 Snowmobile bridge grant MSD 2 bridge](#)
[2021 RES-410 Fiscal Note](#)
[2021 RES-410 CONTRACT #14678](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

27. [2021 RES-412](#) AUTHORIZING AN AGREEMENT TO ACCEPT GRANT FUNDING FOR THE PURCHASE BALLISTIC SHIELD PROTECTION EQUIPMENT

Sponsors: McCARVILLE and RATCLIFF

Attachments: [2021 RES-412](#)
[2021 RES-412 Fiscal Note](#)
[2021 RES-412 CONTRACT #14685](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

28. [2021 RES-413](#) AUTHORIZING AN AGREEMENT TO ACCEPT GRANT FUNDING FOR THE PURCHASE OF COMMUNICATION HEADSET EQUIPMENT

Sponsors: McCARVILLE and RATCLIFF

Attachments: [2021 RES-413](#)
[2021 RES-413 Fiscal Note](#)
[2021 RES-413 CONTRACT #14684](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 5-0.

29. [2021 RES-415](#) AWARD OF CONTRACT FOR THE NORTH MENDOTA TRAIL PAVING AT GOVERNOR NELSON STATE PARK

Sponsors: RATCLIFF, RITT and JOERS

Attachments: [2021 RES-415](#)
[2021 RES-415 FISCAL NOTE](#)
[2021 RES-415 CONTRACT #14688](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

30. [2021 RES-418](#) AWARD OF CONTRACT FOR FACILITIES EMERGENCY POWER AT THE DANE COUNTY COURTHOUSE AND CITY COUNTY BUILDING

Sponsors: RATCLIFF

Attachments: [2021 RES-418](#)
[2021 RES-418 FISCAL NOTE](#)
[2021 RES-418 CONTRACT #14686](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

31. [2021 RES-419](#) CONSENT TO ASSIGNMENT OF SITE LEASE FOR YAHARA SOLAR PROJECT

Sponsors: RATCLIFF, RITT and JOERS

Attachments: [2021 RES-419](#)
[2021 RES-419 FISCAL NOTE](#)
[2021 RES-419 CONTRACT #14162B](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Resolution be recommended for approval. The motion carried by a voice vote 5-0.

E. Items Requiring Committee Action

1. [2021 ACT-491](#) Request for Waiver of Bid - Airport - Custom LED Signage for Airport Ramp (Directional Systems Inc)

Attachments: [2021 ACT-491 Bid Waiver - Airport - Directional Systems \\$98120.94](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Action Item be approved. The motion carried by a voice vote 5-0.

2. [2021 ACT-504](#) Request for Waiver of Bid - Airport - IED Platinum Assurance Plan (IED Support Services LLC)

Attachments: [2021 ACT-504 IED Platinum Assurance Plan Bid-Waiver-Form](#)
[2021 ACT-504 IED Platinum Assurance Plan for MSN rev 3 030921](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Action Item be approved. The motion carried by a voice vote 5-0.

3. [2021 ACT-510](#) Request for Waiver of Bid - Land & Water Resources - Two Chevrolet Silverado Trucks (Lynch Truck Center)

Attachments: [2021 ACT-510 Bid Waiver - 2 Trucks - Land and Water](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Action Item be approved. The motion carried by a voice vote 5-0.

4. [2021 ACT-506](#) Approval of Bills and Accounts - April 4, 2022

Attachments: [BILLS 04-07-22CB](#)

A motion was made by CHENOWETH, seconded by AUDET, that the Action Item be approved. The motion carried by a voice vote 5-0.

F. Future Meeting Items and Dates

04/07/2022 at 6:45 PM

G. Public Comment on Items not on the Agenda

None

H. Such Other Business as Allowed by Law

None

I. Adjourn

A motion was made by CHENOWETH, seconded by AUDET, that the committee adjourn at 5:40 PM. The motion carried unanimously.

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Dane County Controller's office at 608-266-4110 or krohn@countyofdane.com

[2021](#) Personnel & Finance Committee - April 4, 2022 Registrations
[RPT-1030](#)

Attachments: [20220404 knaack](#)