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**2022 RES-005**

**AUTHORIZING RECLASSIFICATION OF VACANT SOCIAL WORKER POSITIONS TO  
CASE MANAGER POSITIONS  
DCDHS – ACS DIVISION**

In the adopted 2022 County Budget, the Dane County Department of Human Services (DCDHS) added a total of four Social Worker positions that are assigned to the Comprehensive Community Services Program (CCS). DCDHS is requesting reclassification of two of these positions, which have both been vacant for less than six months, to Case Manager. The Department of Administration has recommended approval of this request.

The responsibilities of these two positions within the CCS Program will be to carry out the tasks associated with an intake worker in that unit. The positions will be responsible for determining people's initial eligibility for the CCS Program and for certifying continuing CCS eligibility. Classifying these positions as case managers will allow DCDHS to recruit candidates from a wider variety of educational backgrounds and life experiences.

**NOW, THEREFORE, BE IT RESOLVED** that the Dane County Board of Supervisors does hereby support and authorize reclassification of 2.0 FTE vacant Social Worker positions (pay range: SW 16-18) (Position Numbers: 3370 and 3371) in the Department of Human Services (org code 6045) to Case Manager positions (pay range: SW 16-18), commensurate with the Department's request and approval of the Department of Administration – Employee Relations Division.