

2022 RES- 019

**MODIFYING POSITION AUTHORITY FOR CASE MANAGER – BILINGUAL (SPANISH) POSITION
DCDHS - ACS DIVISION**

Dane County Department of Human Services (DCDHS) is requesting a modification to position authority for one position each in the Children’s Long Term Support (CLTS) program. Through the approval of 2019 Resolution-580, position authority for position #1471 was reduced from 1.0 FTE to 0.8 FTE. Position authority was reduced at that time because the single candidate meeting hiring criteria at that time requested a schedule working 32 hours per week. The candidate was well-qualified and the modified schedule was able to be absorbed within the CLTS program when this went to effect in June 2020.

The incumbent of position # 1471 has since transferred into a different unit. The vacated Social Worker position has been reclassified to a Case Manager – Bilingual (Spanish) position as of March 23, 2022. Since June 2020, the caseload of the CLTS program has tripled in size, which includes growth in the number of families who are most comfortable speaking Spanish. As the department prepares to recruit to fill position #1471, it is important that authority be returned to 1.0 FTE so that the program can better meet the needs of children and families in Dane County. The increase in position authority will be fully supported by Medicaid revenue from the CLTS Waiver.

NOW, THEREFORE, BE IT RESOLVED that position authority in the Human Services Department is increased overall by 0.2 FTE so as to add 0.2 FTE to Position #:1471 Case Manager, Bilingual (Spanish) (Org 6044/MUNIS Org 6644).

BE IT FURTHER RESOLVED that the following revenue accounts are adjusted and that the revenue be credited to the County General Fund and transferred from the General Fund to the following expenditure accounts in the Department of Human Services:

Revenue	Account Number	Account Title	Amount
44000	85870	CLTS Revenue	\$3,700
		Total	\$3,700
Expenditure	Account Number	Account Title	Amount
44346	10009	Salaries and Wages	\$3,100
44346	10099	Retirement	\$ 400
44346	10108	Social Security	\$ 300
44346	10250	Salary Savings	(\$ 100)
		Total	\$3,700