



Claims

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Step One: Notice

To bring an action against Dane County, §893.80 of the Wisconsin Statutes requires the claimant to send a Notice to the Dane County Clerk within 120 days of the event.

- County Clerk forwards all Notice of Claims to Risk Management
- Since COVID, Dane County has been accepting Notice of Claims by email
- If Notice is sent to Highway (for example), they forward it to County Clerk

Step Two: Investigation

Dane County Risk Mgt notifies the right insurer and investigates the claim:

- Was Dane County involved?
 - Was the pothole on a County HWY?
 - All our trucks have GPS
- If we were involved, did we cause the damage?
- If we caused the damage, are there any defenses or immunities?

Step Three: Pay or Deny

- If Dane County is at fault and the claimant agrees to settle, then the **insurance company pays** the settlement within 120 days of Notice of Claim
- PPJ does not review claims to be paid, rather, P&F approves insurance premiums, and our insurance companies use our premiums to pay claims

Step Three: Pay or Deny

If Dane County is not at fault or if there is a dispute regarding the amount of damages, then:

- Risk Management sends claim to PPJ for denial
- Then Claimant can file the claim in State Court within 6 months after receipt of the denial notice
- If Claimant files in State Court more than 6 months after receipt of denial notice or without filing with the County Clerk first, the State Court will dismiss the claim

Risk Mgt focuses on the Prevention of Claims

High probability of occurrence but low potential for great loss.	High probability of occurrence and high potential for great loss
Low probability of occurrence and low potential for great loss	Low probability of occurrence but high potential for great loss