

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Doyle		Resolution No. <u>2022 RES-072</u>
Vote Required: Majority _____ Two-Thirds <input checked="" type="checkbox"/>		Ordinance Amendment No. _____

Title of Resolution or Ord. Amd.:

Reallocating the Jail Clerk Classification from G-15 to G-17

Policy Analysis Statement:

Brief Description of Proposal -

The Dane County Sheriff's Office (DCSO) requested that Employee Relations conduct a reallocation audit of the Jail Clerk positions. The Jail Clerk positions is currently assigned to the G-15 pay range. Based on internal comparable classifications, DCSO requested these positions move to the G-17 pay range. Employee Relations completed the reallocation review and is recommending that the Jail Clerk be moved to range G-17.

Current Policy or Practice -

This request requires County Board Approval

Impact of Adopting Proposal -

If approved, the following position numbers will be placed in the G-17 pay range: #0448, #1969, #2023, #1813, #2022, #0422, #2710, #0556, #2021, #0458, #2019, #1620, #0564, #2769, #2020.

Fiscal Estimate:

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input type="checkbox"/> No Fiscal Effect	<input type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input checked="" type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input checked="" type="checkbox"/> Increases Position Authority
	<input checked="" type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Reallocating the Jail Clerk classification to the G-17 pay range will result in \$15,100 in additional wages and personnel expenses for 2022. There are sufficient savings from vacancies to offset this cost.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services	\$15,100				County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$15,100	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency: Administration	Division:
Prepared by: Nick Bubba	Date: 5/31/22
Reviewed by:	Phone: 266-8477
	Date:
	Phone: