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3 **2022 RES-077**

4 **AUTHORIZING RECLASSIFICATION OF A SOCIAL SERVICE SPECIALIST TO A**
5 **SOCIAL SERVICE SUPERVISOR IN THE DCDHS – CYF DIVISION**

6 The Dane County Department of Human Services (DCDHS) Children Youth and Families
7 (CYF) Division has a Social Service Specialist position #2424 in the Child Protection
8 Services Unit (CPS Unit), which we request to be reclassified to a Social Service Specialist
9 Supervisor. The Child Protection Services Manager will supervise this position. This
10 position has been vacant for over six months. The Department of Administration –
11 Employee Relations has recommended approval of this request.

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13 The Child Protection Services Ongoing Unit provides supervision and case management
14 services including oversight of out-of-home placement situations. This position will provide
15 supervision to the Social Service Specialists who teams with the assigned CPS Social
16 Workers. Creating the new Social Service Unit will improve upon multidisciplinary training
17 opportunities and cross-collaboration, eliminate bifurcation across several units, and
18 increase access to readily available resources. Creating supervisory capacity within this
19 new unit is crucial as this position will oversee and support staff providing services
20 pertaining to family interactions. The new Social Service Unit will be comprised of the
21 Social Service Specialist Supervisor, Transportation Aide/Driver and 16 Social Service
22 Specialists.

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24 NOW, THEREFORE, BE IT RESOLVED that the Dane County Board of Supervisors does
25 hereby support and authorize reclassification of the Social Service Specialist Position
26 #2424 (G14) (org code 6054) in the Human Services Department to Social Service
27 Specialist Supervisor (M9) (org code 6054). This commensurate with the Department's
28 request and approval by the Dane County Human Resources Director and Department of
29 Administration Director.

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31 BE IT FURTHER RESOLVED that position #2424, which has been vacant for more than six
32 months, is authorized to be filled pursuant to the Dane County Ordinance 29.52(15), which
33 requires the Personnel and Finance Committee and the County Executive to approve filling
34 positions that are vacant for longer than six months.