

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Miles		Resolution No. 2022 RES-097
Vote Required: Majority _____		Ordinance Amendment No. _____
Two-Thirds <input checked="" type="checkbox"/>	3/4 <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AMENDING THE 2022 OPERATING BUDGET TO CREATE TWO FULLTIME POSITIONS IN THE DANE COUNTY DISTRICT ATTORNEY'S OFFICE VICTIM WITNESS UNIT

**Policy Analysis Statement:**

Brief Description of Proposal -

The District Attorneys Office needs two new fulltime equivalent positions: a Case Manager (classification SW20) and an Administrative Legal Assistant (classification G16).

Current Policy or Practice -

The Office uses limited term employees.

Impact of Adopting Proposal -

The District Attorney's Office will have consistent staffing for required activities. Given the recruitment process, the positions will likely be filled at the very end of the year and have little fiscal impact.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - Decreases Rev. Budget
  - Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

Two fulltime equivalent positions would be added.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services	\$66,160		\$220,000		County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
<b>Total</b>	\$66,160	\$0	\$220,000	\$0	<b>Total</b>	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

Adds 2 positions.

**Prepared By:**

Agency: County Board	Division:
Prepared by: Karin Peterson Thurlow	Date: 7/8/22
Reviewed by:	Phone:
	Date:
	Phone: