2022 RES-112

AUTHORIZING RECLASSIFICATION OF 2 SOCIAL WORKER POSITIONS TO 2 LEAD SOCIAL WORKER POSITIONS DCDHS – CYF DIVISION

The Dane County Department of Human Services (DCDHS) Children Youth and Families (CYF) Division has 2.0 FTE Social Workers, position number 1015 and position number 1258 (SW 16-18) in the Youth Justice Units, which we request be reclassified to 2.0 FTE Lead Social Workers (SW 21). These positions will be supervised by a Youth Justice Supervisor. These positions are currently vacant. The Department of Administration- Employee Relations has recommended approval of this request.

This change is needed to provide additional support and training and mentoring to new social workers hired into the Youth Justice Services Units. The new hires in these positions will coordinate and facilitate job shadowing opportunities for newly hired Social Workers and others as needed. Assist with ongoing training of new hires. Facilitate meetings between Social Workers and others. Provide general documentation support to Social Workers and others. Act as a liaison with area schools and attend community stakeholder meetings with community partners. Make referrals to appropriate community services and resources. Maintain up-to-date How-To guides and checklists. Maintain regular contact with schools, treatment providers and other involved professionals to ensure efficient and effective service provision. Maintain regular contact with the families to monitor progress and to assist them in following case plans.

These positions will provide the full range of youth justice related social work activities assigned to county agencies by State Law. These activities relate to provision of supervision and services to youth involved in the juvenile justice system and their families.

DCDHS CYF Division is requesting approval to fill Position number 1258 which has been vacant over 6 months.

NOW, THEREFORE, BE IT RESOLVED that the Dane County Board of Supervisors does hereby support and authorize reclassification of the 2.0 FTE Social Worker positions #1015 and #1258 (org code 6053) in the Human Services Department to 2.0 FTE Lead Social Worker positions (SW 21), commensurate with the department's request and approval by the Dane County Human Resources Director and Department of Administration Director.

BE IT FURTHER RESOLVED that position Number 1258, which has been vacant for more than six months, is authorized to be filled pursuant to Dane County Ordinance 29.52(15), which requires the Personnel and Finance Committee and the County Executive to approve filling positions that are vacant for longer than six months.