



# DANE COUNTY HIGHWAY and TRANSPORTATION



**County Executive**  
Joe Parisi

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**Commissioner**  
Gerald J. Mandli

TO: Chair and Members of the Personnel and Finance Committee

FROM: Gerald J. Mandli, Commissioner

DATE: July 21, 2022

RE: Body Repair Worker Position Vacant for More Than Six Months  
Position #761

County Ordinance 29.52(15) requires the Personnel and Finance Committee and the County Executive to approve filling positions that are vacant longer than six (6) months. Body Repair Worker (Position #761), Department of Highway and Transportation was left unfilled for more than 6 months. There is now a need to fill this position.

**What is the nature of the work or what is the essential function of the position?**

Body Repair Worker position maintains, repairs and assembles various equipment at the department. Position duties include undercoating, painting, repair of damaged and assembly of equipment.

**How has this function been fulfilled without this position?**

Duties were covered by other staff.

**What will be the impact on the Department's function and mission if the position remains vacant?**

The Highway Department will be able to place staff that were performing body repair duties back to their original positions.