

**AUTHORIZING POSITION CHANGE IN THE CLERK OF COURTS' OFFICE**

The Clerk of Circuit Court's office is required to take the verbatim record in proceedings led by Judicial Court Commissioners. This function has been provided by a Stenographic Court Reporter funded by the operating budget.

With the county court reporter position, classified at Range 18, currently open due to retirement, the Clerk of Circuit Court seeks to create a new Digital Audio Recording (DAR) Court Reporter position. This is in recognition of the challenges being experienced both statewide and nationwide in recruiting traditional stenographic court reporters. The Clerk of Circuit Court's office has, with assistance from the Director of State Court's Office, installed DAR equipment in commissioner hearing rooms, creating the opportunity to hire a DAR-trained reporter. Dane County Employee Relations has analyzed the new position request and has classified it at Range 7-10.

**NOW, THEREFORE, BE IT RESOLVED** that a 1.0 FTE DAR Court Reporter (Range 7-10) is created in the office of the Clerk of Circuit Court and a vacant Stenographic Court Reporter position (Range 18, position # 71) be eliminated, and

**BE IT FINALLY RESOLVED** that the DAR Court Reporter (Range 7-10) position be approved to fill.