

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2022 RES-152
Vote Required: Two-Thirds <input checked="" type="checkbox"/>	Majority 3/4	Ordinance Amendment No. _____

Title of Resolution or Ord. Amd.:

**AUTHORIZING RETITLE OF A BILINGUAL (SPANISH) SOCIAL WORKER POSITION TO A NON-BILINGUAL SOCIAL WORKER POSITION AND MODIFYING POSITION AUTHORITY DCDHS – CYF DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -

This resolution authorizes the retitling of a Social Worker (SW) position #2291 from a Bilingual SW to a Non-Bilingual SW.  
This resolution also authorizes to change the staff allocation of position #1095 which is currently a 1.0 FTE to a 0.75 FTE and position #2290 which is currently a 0.5 FTE to be increased to a 0.75 FTE. Both of these positions are in Child Protection Services in CYF.

Current Policy or Practice -

Changes in position reclassification and position authority require County Board approval.

Impact of Adopting Proposal -

The vacant Social Worker position in the Human Services Department will be reclassified to a Non-Bilingual Social Worker. Position #1095 will be reduced by 0.25 FTE and position #2290 will increase by 0.25 FTE.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- \_\_\_\_\_ No Fiscal Effect
- \_\_\_\_\_ Results in Revenue Increase
- Results in Expenditure Increase
- \_\_\_\_\_ Results in Revenue Decrease
- \_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply)

- \_\_\_\_\_ No Budget Effect
  - \_\_\_\_\_ Increases Rev. Budget
  - \_\_\_\_\_ Increases Exp. Budget
  - \_\_\_\_\_ Decreases Rev. Budget
  - \_\_\_\_\_ Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

The fiscal impact of the position authority change results in \$1,400 additional wages annually; however vacancy savings are sufficient to offset the increased cost and therefore, there is no net impact for the year.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services			\$1,400		County Taxes			\$1,400	
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$1,400	\$0	Total	\$0	\$0	\$1,400	\$0

**Personnel Impact/FTE Changes:**

The change results in a reclassification of the Social Worker (SW) position #2291 from bilingual to non-bilingual. Position #1095 will be reduced by 0.25 FTE (from a 1.0 FTE to a 0.75 FTE) and position #2290 will increase by 0.25 FTE (from a 0.5 FTE to a 0.75 FTE).

**Prepared By:**

Agency:	Der Xiong	Division:	
Prepared by:	Der Xiong	Date:	8/12/2022
Reviewed by:	Chad Lillethun	Date:	8/15/2022
		Phone:	242-6314
		Phone:	242-6431