



Bid Waiver Form

Revised 01/2022

Short Description of Goods/Services	Valve Service & Parts-Offload Station	Total Cost	\$100,000 - 5 years		
Vendor Name	DOWCO VALVE COMPANY INC	MUNIS #	32666	Req #	
Purchasing Officer	Pete Patten	Date	7/28/2022		
Department	Waste & Renewables	Email	carlson.lindsey@countyofdane.com		
Name	Lindsey Carlson	Phone	608-405-2036		

A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

Provide a detailed description of the goods/services intended to be purchased:

Farris Valves, a specialized valve used at the RNG Offload Station, requires authorized servicing to operate safely and optimally. W&R desires to purchase services from DOWCO, the sole authorized service provider of Farris Valves.

Service will be quoted and performed at will/request of the Waste & Renewables (W&R). The estimated cost for five (5) annual service events = ~\$40,000

Additionally, W&R intends to purchase spare and replacement Farris valves and rebuild parts on an as-needed basis. Parts will be provided at will/request of W&R. Actual valve(s) purchased may vary depending on W&R needs. W&R anticipates replacing up to QTY (1) valve per year during the multi year bid waiver period of 2022-2026. (\$38,000)

Services (\$40,000) + Parts (\$38,000) = \$78,000 but we would like to increase the bid waiver amount to \$100,000 to account for rising costs and inflation over the 5 year time period.

Send to a Purchasing Officer Once Completed



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Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

DOWCO is the sole authorized service provider of Farris Valves in Wisconsin. There is no other vendor in our area that will be able to provide service or their parts due to the territorial business structure in which DOWCO operates to provide Farris manufactured parts and services.

Bid Waiver Approval (For Purchasing Use Only)

Under \$40,000 (Controller)

\$40,000+ (Personnel & Finance Committee)

Date Approved:

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