

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	Update	Substitute No. _____
Sponsor: Doyle		Resolution No. 2022 RES-168
Vote Required:	Two-Thirds <input checked="" type="checkbox"/>	Ordinance Amendment No. _____
Majority		

Title of Resolution or Ord. Amd.:

**RECLASSIFICATION OF DCIM CLERK III TO CUSTOMER SUCCESS MANAGER**

**Policy Analysis Statement:**

Brief Description of Proposal -

Dane County Information Management (DCIM) requested a reclassification audit of the position # 186 Clerk III to a new managerial position. After careful review, DCIM determined that in a primarily remote environment a fully dedicated clerk position was no longer needed for the division – creation of this new position will better serve the needs in DCIM.

Current Policy or Practice -

Reclassification of vacant positions requires county board approval.

Impact of Adopting Proposal -

If approved, the following position number 186 would move from a Clerk III G-13 position to a newly created Customer Success Manager position in the M-13 range.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - Decreases Rev. Budget
  - Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

Due to retirements and vacancies there will be no budget impact.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State	\$0			
Capital	0				Other				
Total	0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

N/A

**Prepared By:**

Agency: Administration	Division: Information Management
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