



BOARD OF SUPERVISORS County of Dane

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October 27, 2022

MEMORANDUM

TO: Personnel and Finance Committee
Meg Krohn, Deputy Controller

FROM: Karin Peterson Thurlow
Chief of Staff
Office of the County Board

SUBJECT: Request Approval to submit claims for reimbursement past 60 days timeframe

The Dane County Board Office requests approval to submit reimbursement past the 60 day timeframe for four supervisors and one staff.

The supervisors are submitting reimbursement for attending the NACo 2022 Annual Conference which occurred in July.

The one staff is submitting reimbursement for attending the Cities & Counties F&F Bootcamp which occurred in March.

By way of this memo, I am requesting approval of an exemption to Chapter 20 to allow the claims for reimbursement past the 60 day timeframe for 5 separate reimbursements. Cost for these five reimbursements shall not exceed \$1607.12.

Please let me know if you need additional information.