

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No.
Sponsor:		Resolution No. 2022 RES-244
Vote Required:	Majority <input checked="" type="checkbox"/>	Ordinance Amendment No. _____
Two-Thirds	3/4	

Title of Resolution or Ord. Amd.:

AWARDING A CONTRACT TO CITY OF MADISON FOR NEIGHBORLY ADMINISTRATION FEES FOR EMERGENCY RENTAL ASSISTANCE PROGRAM DCDHS – HAA DIVISION

Policy Analysis Statement:

Brief Description of Proposal -
This resolution authorizes the Dane County Department of Human Services' (DCDHS) Housing Access and Affordability Division (HAA) to award a \$113,301 contract to the City of Madison for payment of user fees for the Neighborly application platform.

Current Policy or Practice -
Major contracts require County Board approval.

Impact of Adopting Proposal -
A contract in the amount of \$113,301 will be awarded to the City of Madison. This will authorize the County Executive and County Clerk to execute the contract documents.

Fiscal Estimate:

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input checked="" type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

This contract is funded with the County's allocation of emergency rental assistance funds (ERA 2) authorized in the 2021 American Rescue Plan. Therefore, this resolution follows the format outlined in 2021 RES-013.

There is no impact to levy.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal	\$113,301			
Contractual Services	\$113,301				State				
Capital					Other				
Total	\$113,301	\$0	\$0	\$0	Total	\$113,301	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency:	Der Xiong	Division:	
Prepared by:	Der Xiong	Date:	11/1/2022
Reviewed by:	Chad Lillethun	Date:	11/7/2022
		Phone:	242-6314
		Phone:	242-6431