

November 22, 2022

Dear Personnel & Finance Committee:

I am requesting the approved reimbursement form from August 2022 be reviewed for approval. I am a Child Protection Services worker and have had numerous urgent situations in the months following August, which caused delay for me to complete mileage reimbursement. I am also a Lead Worker in my unit and carry a higher caseload than is expected for Lead workers. I am managing my responsibilities to serve families and ensure children are safe, while also supporting my unit as the Lead worker. All of these factors have resulted in my delay for submitting mileage in August.

Thank you for your consideration.

Sincerely,

Megan Graume