



# Bid Waiver Form

Revised 01/2022

<b>Short Description of Goods/Services</b>	Therapeutic and Educational Groups for Youth	<b>Total Cost</b>	\$80,417.00 (1 year)		
<b>Vendor Name</b>	Goodman Community Center	<b>MUNIS #</b>	569	<b>Req #</b>	
<b>Purchasing Officer</b>	Pete Patten	<b>Date</b>	1/6/23		
<b>Department</b>	Human Services	<b>Email</b>	wills.marykay@countyofdane.com		
<b>Name</b>	Marykay Wills	<b>Phone</b>	608-556-8998		

**\*A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL\***

**Provide a detailed description of the goods/services intended to be purchased:**

The Department of Human Services purchases on sight mental health psycho-educational group services for youth ages 10-18 at Goodman Community Center. Groups focus on identifying feelings and symptoms of depression and anxiety and improving overall wellness for youth. Groups also teach youth about the stigma of mental health needs and ways to eliminate this stigma in seeking help or treatment. Group are ongoing and serve approximately 10 youth at any given time and serves up to 50 youth annually. Parents are supported in seeking additional support or treatment for their child if warranted. Services are delivered by a mental health subcontractor who work collaboratively with community center staff.

**\*Send to a Purchasing Officer Once Completed\***



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Revised 04/2021

## Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

The Department of Human Services currently purchases therapeutic psycho-educational groups for youth attending youth programs at the Goodman Community Center. This service started as a small pilot in 2019 and expanded significantly when the vendor submitted an application for a larger 2020 RFP soliciting requests for wellness and mental health supports for youth at community centers. The early 2020 RFP resulted in five total awards offering a variety of mental health and wellness supports for youth at Dane County community centers including the group programming at Goodman Community Center.

This bid waiver request seeks to delay this RFP for one year (from 2023 to 2024) to align with the larger initiative.

Delaying this RFP one year will rightfully keep the majority of the funding to be RFP'd (approximately 70% of the current Goodman contract) with the original initiative for youth mental health and wellness related activities. It also provides a year to review the latest data regarding youth mental health and solicit community center and youth input about programming needs today. The 2020 RFP was the first time that the Department of Human Services had sought to purchase mental health and wellness programming for youth at community centers. The impacts of the pandemic, coupled with the experience of these first five years of community center programming will greatly influence what is included in the 2024 RFP.

## Bid Waiver Approval (For Purchasing Use Only)

Under \$40,000 (Controller)

\$40,000+ (Personnel & Finance Committee)

Date Approved:

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