



Bid Waiver Form

Revised 04/2021

Short Description of Goods/Services	Case Management Services	Total Cost	\$1,560,625 (5 yr)
-------------------------------------	--------------------------	------------	--------------------

Vendor Name	Journey Mental Health	MUNIS #	5152	Req #	
-------------	-----------------------	---------	------	-------	--

Purchasing Officer	Pete Patten	Date	1/6/23
Department	Human Services - BH	Email	Moore.Chloe@countyofdane.org
Name	Chloe Moore	Phone	608-698-6384

A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

Provide a detailed description of the goods/services intended to be purchased:

Dane County Department of Human Services currently contracts with Journey Mental Health for the provision of case management services. The provision of this service is to enable clients and when appropriate clients' families to gain access to and receive a full range of appropriate services in a planned, coordinated, efficient, and effective manner. Case managers are responsible for locating, managing, coordinating, and monitoring all services and informal community supports needed by clients and their families. Services may include, but are not limited to: assessment/diagnosis; case planning, monitoring and review; advocacy; and referral.

Send to a Purchasing Officer Once Completed



Bid Waiver Form

Revised 04/2021

Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

At present, Journey Mental Health is the only contracted provider for this service. Services are provided in conjunction with outpatient therapy. Dane County Department of Human Services is presently working to establish an open network of providers for outpatient therapy. Launch of this network will begin in 2023, with full transition to the outpatient open network anticipated in 2024. Provision of case management services will no longer be required in 2024 as a result of the shift to an open network. Instead of offering case management services, when barriers to successful engagement present, open network providers may choose to connect to an area peer support specialist or utilize a session to assist the client in goal setting and problem solving.

Bid Waiver Approval (For Purchasing Use Only)

Under \$37,000 (Controller)

\$37,000+ (Personnel & Finance Committee)

Date Approved:

Send to a Purchasing Officer Once Completed