

Dane County Contract Addendum Cover Sheet

Res 384

Revised 06/2021

Contract # Admin will assign	14530B
--	--------

Dept./Division	LWRD/Parks	Vendor Name	Operation Fresh Start, Inc
Brief Addendum Title/Description	Extend OFS conservation academy (grad) crew for another year.	Vendor MUNIS #	5885
		Addendum Term	1/1/23 - 12/31/23
		Amount (\$)	\$ 81,600.00

Department Contact Information		Vendor Contact Information	
Contact	Joleen Stinson	Contact	Greg Markel
Phone #	608-422-0657	Phone #	608-244-4721
Email	stinson.joleen@countyofdane.com	Email	gmarkle@operationfreshstart.org
Purchasing Officer	Carmen Hidalgo		

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	PO Maintenance Needed PO#	Org:	Obj:	Proj:	
<input type="checkbox"/>	No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.				
<input checked="" type="checkbox"/>	New PO / Req. Submitted Req#	Org: LWRPKOP	Obj: 31984	Proj:	\$ 50,000.00
		Org: LWRPKOP	Obj: 31985	Proj:	\$ 31,600.00

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000. Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	Addendum #	Term	Amount	Resolution	
	Original	7/1/21 - 12/31/21	\$ 50,000.00	<input type="checkbox"/> None	Res#
	A	1/1/22 - 12/31/22	\$ 50,000.00	<input type="checkbox"/> None	Res# 2021 RES-396
	B	1/2/23 - 12/31/23	\$ 81,600.00	<input type="checkbox"/> None	Res# 2022 RES-384
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
Total Contracted Amount			\$ 181,600.00		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input checked="" type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
Hicklin, Laura	Digitally signed by Hicklin, Laura Date: 2023.03.16 15:59:23 -05'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 3/16/23	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Tuesday, March 21, 2023 2:58 PM
To: Hicklin, Charles; Hidalgo, Carmen; Gault, David; Lowndes, Daniel
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #14530B
Attachments: 14530B.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 3/22/2023 8:31 AM	Approve: 3/22/2023 8:31 AM
	Hidalgo, Carmen	Read: 3/21/2023 3:12 PM	Approve: 3/21/2023 3:39 PM
	Gault, David	Read: 3/21/2023 3:03 PM	Approve: 3/21/2023 3:04 PM
	Lowndes, Daniel		
	Stavn, Stephanie	Read: 3/22/2023 9:08 AM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Dave – I will presume that when you approve this contract, that your approval is also for Risk Management, unless I hear from you otherwise.

Contract #14530B
Department: Land & Water Resources/Parks
Vendor: Operation Fresh Start
Contract Description: Provide conservation academy (grad) crew to prepare adults for a career in natural resource management
Contract Term: 1/1/23 – 12/31/23
Contract Amount: \$81,600.00

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

AUTHORIZING ADDENDUMS TO PURCHASE OF SERVICES AGREEMENTS WITH
OPERATION FRESH START INC FOR 2023 CONSERVATION CREWS

The Land & Water Resources Department – Parks Division first entered into a Purchase of Service Agreement in 2014 with Operation Fresh Start Inc. for providing and supervising youth conservation crews to work on county park lands to learn valuable natural resource and park management skills in an outdoor setting. A second Purchase of Services Agreement was issued in 2021 to have Operation Fresh Start operate a conservation academy crew (formerly known as conservation graduate crew) to work on County park land.

Dane County Parks would like continue this arrangement for 2023 with a total budget of \$161,600 for both crews. Funds are currently available in the 2023 Parks Division budget.

NOW, THEREFORE, BE IT RESOLVED that an Addendum D to Purchase of Services Agreement #13649 be awarded to Operation Fresh Start Inc. in the amount of \$80,000 with a completion date of December 31, 2023.

NOW, THEREFORE, BE IT FURTHER RESOLVED that an Addendum B to Purchase of Services Agreement #14530 be awarded to Operation Fresh Start Inc. in the amount of \$81,600 with a completion date of December 31, 2023.

BE IT FINALLY RESOLVED that the County Executive and the County Clerk be authorized to sign the Agreements.



DANE COUNTY CONTRACT

ADDENDUM #14530B

Revised 01/2022

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Operation Fresh Start, Inc (hereinafter, "Provider").

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract #14530, have previously entered into a contractual relationship pursuant to which Provider provides and supervises a conservation academy crew (formerly known as conservation graduate crew) to work on County park land, and

WHEREAS County and Provider wish to amend the Master Agreement in order to extend the contract for one (1) year and to update the weekly crew rates as follows:

Conservation Academy Crew Weekly Rate

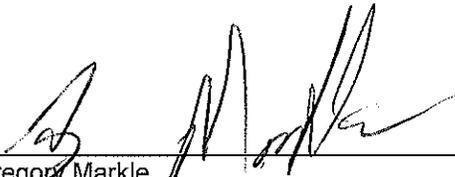
16-20 person days	\$5,000
12-15 person days	\$4,200
8-11 person days	\$3,500
Fewer than 8 person days	\$2,900

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.
3. The term of the contract is extended through December 31, 2023 to continue the program for another year, at an additional cost not to exceed \$81,600.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:



Gregory Markle
Operation Fresh Start Executive Director

3-6-23
Date

FOR COUNTY:

Joseph T. Parisi
Dane County Executive

Date

Scott McDonell
Dane County Clerk

Date