



## Area Agency on Aging of Dane County

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Lynn Green, Director, Department of Human Services

Todd Campbell, Administrator, Adult Community Services Division

Cheryl Batterman, Manager, Area Agency on Aging

DATE: \_\_\_\_\_

TO: Senior Focal Point Directors

FROM: AAA Board

RE: 2018 Special Project Fund

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### Program Scope

The 2018 Dane County Special Project Fund will augment Dane-County-funded budgets for Senior Focal Point provided client-centered case management and related services provided by the 15 Senior Focal Points. It will cover all or part of one-time costs (e.g., unanticipated equipment needs, start-up costs for special projects, continuing education opportunities, limited staff time to meet emergency situations, unanticipated costs for specialized equipment or services, or increased costs for supplies, postage, equipment repairs, and services.) The focus of the program is to address unmet needs of Client-Centered Case Management senior adult clients.

### Goal

The goal of the Client-Centered Case Management program is to provide older adults (age 60+) living in Dane County the support needed to achieve and maintain optimum independence in the community through assessment of need and the coordination and monitoring of community-based services. Client-centered case management optimizes functioning through assessments of needs. Using assessment information, a case manager, with the client's input, develops a plan to provide services as efficiently and effectively as possible. Client-centered case management rests on a foundation of professional training, values, knowledge, theory, and skills used in the service of attaining goals established in conjunction with the client and the client's family and/or significant individuals, as appropriate. Client-centered case management is ongoing and includes the following specific goals:

- a. To promote and enhance, when possible, skills of the client in accessing and utilizing supports and services
- b. To develop the capacities of social networks and relevant human services providers to promote the functioning and well-being of the client to enable independence
- c. To promote service effectiveness while providing services and supports as efficiently as possible
- d. To link, create, and promote formal and informal systems to provide the client with resources, services, and opportunities

### **Needs/Expectations**

Grant funds may be used to meet any of the following needs:

- a. To continue or restore client services that had to be curtailed because of diminished staff time;
- b. To enable staff to attend staff development or in-service training (for example, tuition, books or other resources, transportation/lodging costs);
- c. To plan, develop, and provide client service(s) heretofore thought to be evidence-based, unique, or needing application in a case-setting not currently used;
- d. To meet unexpected cost increases not included in the current budget;
- e. To enable social research targeting program or technique effectiveness; or
- f. To fund other initiatives that either enhance case management services or improve the quality of life for the low income individuals served by AAA funded case management programs.

### **Current Operations**

The grant-funded project cover the period 1 January 2018 through 31 December 2018.

### **Maximum Funding**

Projects are limited to a minimum of \$500 and maximum of \$13,807.

### **Timeline**

Application Due \_\_\_\_\_, 4:30 pm  
Notification of Award \_\_\_\_\_