

FUND TRANSFER REQUEST FORM

AGENCY Public Works	ORGANIZATION Highway & Transportation	LEGISTAR FILE # 2021 FTR-028
----------------------------	--	-------------------------------------

TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase revenue)					CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	66,500.00	CTH MS-CAYUGA TO ALLEN	HWCONCAP	59039	274,123.00	274,123.00
2						
3						
4						
	66,500.00	TRANSFER FROM TOTAL				

TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)					CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	19,000.00	CTH BN-CTH B TO KOSHKONONG	HWCONCAP	57270	382,580.00	4,691.00
2	21,500.00	CTH BN-KOSHKONONG TO 12	HWCONCAP	57352	411,859.00	784.00
3	26,000.00	CTH F-PECULIAR BRIDGE	HWCONCAP	52205	141,881.00	339.00
4						
	66,500.00	TRANSFER TO TOTAL				

EXPLANATION: (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)	APPROVALS			
<p>On CTH BN, the asphalt prices came in higher than estimated.</p> <p>On the CTH F Bridge, the construction bid was higher than budgeted estimates.</p>		DATE	APPROVED	DENIED
	Oversight Committee			
	Controller			
	County Executive			
	Finance Committee			
<p>Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.</p>				