
INTEROFFICE MEMORANDUM

TO: MARGARET KROHN

FROM: MICHAEL BRUCE

SUBJECT: REIMBERSEMENT FOR LISA HEMAUER; EXCEPTION TO COUNTY ORD. 20.08

DATE: 11//8/21

CC: SHAWN TESSMAN, CONNIE BETTIN, RON CHANCE, THOMAS MALONE

I am writing today to ask for an exception to Co. Ord. 20.08 to issue an \$85 reimbursement check for Lisa Hemauer.

Lisa submitted the required paperwork and documentation for this reimbursement payment back in October of 2020. During that time, JFF was in process of distributing an extra \$500,000 of funding to Dane County families. This reimbursement request was somehow lost in the chaos of all of the other financial requests.

We discovered what happened later in 2021, but to date we have not sent payment to Lisa. I am requesting that this exception be granted so we can repay the \$85.

The original request and receipt are attached to the corresponding email sent to all parties above.

Thanks for your time and attention to this matter,

Michael Bruce (JFF Supervisor)