



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Wednesday, December 14, 2016

5:30 PM

Robert B. Skuldt Conf. Room at the Airport

Robert B. Skuldt Conf. Room at the Airport

A. Call To Order

Chair Haight called the meeting to order at 5:30PM

Present: 6 - PAUL RUSK, SALLY PROBASCO, WILLIAM HAIGHT, PERRY ARMSTRONG,
DONALD ESPOSITO JR. and MAUREEN McCARVILLE

Absent: 3 - DENNIS O'LOUGHLIN, DAVE de FELICE and ANDREW SCHAUER

Staff in attendance: Livingston; Jensen; Jones; and Ladell

Guests present: John Rader, Baker Tilly Virchow Krause

Members of the public: Shirley Cunningham

Pledge of Allegiance

The Pledge was recited.

B. Consideration of Minutes

1. [2016](#) AIRPORT COMMISSION MINUTES 11 9 16
[MIN-391](#)

Attachments: [2016 MIN-391](#)

A motion was made by Cmsnr. McCARVILLE, seconded by Cmsnr. RUSK, that the minutes be approved. The motion carried by a voice vote. (6-0)

C. Reports of Subcommittees - none

D. Referrals (Resolutions & Ordinance Amendments) - none

E. Items Requiring Commission Action

1. [2016 ACT-472](#) EXEMPT LEASE MATC PARKING LOT OFF STRAUBEL ST LEASE NO. DCRA 2016-08

Attachments: [2016 ACT-472 EXMPT LEASE](#)

A motion was made by Cmsnr. McCARVILLE, seconded by Cmsnr. ESPOSITO, JR., that the EXEMPT LEASE be approved. The motion carried by a voice vote. (6-0)

2. Mileage and Per Diem for Airport Commission members in attendance at this meeting, December 14, 2016.

A Motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. McCARVILLE, to approve mileage and per diem for commission members in attendance at this, December 14, 2016 meeting of the Airport Commission. Motion carried by a voice vote. (6-0)

F. Presentations

1. Audit Presentation - John Rader, Baker Tilly Virchow Krause

Chair Haight introduced John Rader from Baker Tilly Virchow Krause. Mr. Rader explained the county's audit process and handed out a two-page statement of the Airport's net position and how it impacts Dane County's overall position even though the Airport is considered a "stand-alone" entity. There was a brief question and answer period. The auditors concluded there were no irregularities and the Airport is fiscally well-managed and in sound financial condition.

G. Reports to Commission

1. Activity Report

Chair Haight deferred to Director Livingston to report on activity. Livingston reported that passenger enplanements were up 9.9% year-to-date and up 13% for October this year compared to October of last year. Dane County Regional Airport will set an all-time record for enplanements at the Airport by year end. The recent addition of the Charlotte direct flight is at a healthy 70% load-factor. We have the largest increase in enplanements in the state and one of highest in the midwest.

Livingston mentioned that there will be a ribbon cutting for the new terminal restaurants and retail facilities and invited the commission members to attend. The ribbon cutting will be on Tuesday, January 17, 2017, from 10:00am - 11:00am. Livingston reported that there has been positive feedback on the new restaurants.

2. Air Park Activity

Jones reported on new activity and growth in the Air park. The Wright Street property demolition is complete and the bid proposal process should begin for that property in the first quarter of 2017.

H. Future Meeting Items and Dates

Next meeting tentatively scheduled for, Wed., Jan. 11, 2017 at 5:30pm, Or Call of the Chair

I. Public Comment on Items not on the Agenda

There was no public comment on items not on the agenda.

J. Such Other Business as Allowed by Law

There was no other business as allowed by law.

K. Adjourn

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. SCHAUER, to adjourn. Motion carried by a voice-vote. (6-0) The meeting adjourned at 6:09pm.

Minutes respectfully submitted by William Haight, Chair.

WH:cjl

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1