



# Dane County

## Minutes - Final Unless Amended by Committee

### Area Agency on Aging Board

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Monday, January 8, 2018

3:45 PM

AAA/ADRC  
2865 N. Sherman Ave., Room 109  
Madison, WI 53704

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Madison, WI 53704

#### A. Call To Order

*Staff & Guests Present: Cheryl Batterman, Marcia Hendrickson, Ashley Hillman, Jim Krueger, Sonya Lindquist, Neal Minoque, Howard Thomas, Angela Velasquez, and Margie Zutter*

**Chair Clausius called the meeting to order at 3:47 pm.**

**Present** 8 - FRAN BARMAN-PAULSON, TED BUNCK, BILL CLAUSIUS, CAROLE L. KRETSCHMAN, DIANNE LEIGH, PEG MARTIN, DANIELLE WILLIAMS, and SRIDEVI MOHAN

**Absent** 2 - PATRICK DOWNING, and MATT VELDRAN

#### B. Consideration of Minutes

[2017](#) MINUTES FROM NOVEMBER 6, 2017  
[MIN-449](#)

**Attachments:** [2017\\_1106\\_AAA Board Mtg](#)

**A motion was made by WILLIAMS, seconded by LEIGH, that these minutes be approved. The minutes were approved by the following vote:**

**Ayes:** 8 - BARMAN-PAULSON, BUNCK, CLAUSIUS, KRETSCHMAN, LEIGH, MARTIN, WILLIAMS and MOHAN

**Absent:** 2 - DOWNING and VELDRAN

#### C. Action Items

##### 1. ACCESS COMMITTEE DESCRIPTION

2017  
ACT-550

## ACCESS COMMITTEE DESCRIPTION

**Attachments:** [Access Committee Description approved 110617](#)

**A motion was made by WILLIAMS, seconded by KRETSCHMAN, to approve the Access Committee Description after replacing the word “oversee” with “monitor” in items No. 5 and No. 6. The motion carried by the following vote:**

**Ayes:** 8 - BARMAN-PAULSON, BUNCK, CLAUSIUS, KRETSCHMAN, LEIGH, MARTIN, WILLIAMS and MOHAN

**Absent:** 2 - DOWNING and VELDRAN

*Veldran arrived at 3:52 pm.*

**Present** 9 - FRAN BARMAN-PAULSON, TED BUNCK, BILL CLAUSIUS, CAROLE L. KRETSCHMAN, DIANNE LEIGH, PEG MARTIN, MATT VELDRAN, DANIELLE WILLIAMS, and SRIDEVI MOHAN

**Absent** 1 - PATRICK DOWNING

## 2. 2018 SPECIAL PROJECTS FUND GRANT: RENAMING AND PROCESS

*AAA Manager Cheryl Batterman stated Chair Clausius requested the Dane County Board of Supervisors to honor Paul H. Kusuda via resolution at its meeting on 1 February 2018 for his tireless advocacy on behalf of seniors as a longtime member of the AAA Board and its Committees, as well as other aging network organizations. Kusuda passed away on 10 November 2017.*

*Batterman requested the Board to consider changing the name of the AAA's Special Projects Fund, originally proposed by Kusuda to augment Dane County-funded budgets for Senior Focal Point-provided client-centered case management and related services, to the Paul H. Kusuda Special Projects Fund.*

**A motion was made by BARMAN-PAULSON, seconded by KRETSCHMAN, to rename AAA's Special Projects Fund the Paul H. Kusuda Special Projects Fund. The motion carried by the following vote:**

**Ayes:** 9 - BARMAN-PAULSON, BUNCK, CLAUSIUS, KRETSCHMAN, LEIGH, MARTIN, VELDRAN, WILLIAMS and MOHAN

**Absent:** 1 - DOWNING

*Downing arrived at 3:54 pm.*

**Present** 10 - FRAN BARMAN-PAULSON, TED BUNCK, BILL CLAUSIUS, PATRICK DOWNING, CAROLE L. KRETSCHMAN, DIANNE LEIGH, PEG MARTIN, MATT VELDRAN, DANIELLE WILLIAMS, and SRIDEVI MOHAN

[2017](#)  
[ACT-553](#)

## 2018 SPECIAL PROJECTS FUND MEMO

**Attachments:** [2018 Special Projects Fund Memo DRAFT](#)

*Batterman distributed the 2018 Special Projects Fund Memo and Application for the Board's approval and suggested that they be released immediately to give recipients a larger portion of the year to spend the funds than in the past. Focal Point Directors in attendance affirmed that a 28 February 2018 application deadline was appropriate.*

**A motion was made by DOWNING, seconded by VELDRAN, to amend the Paul H. Kusuda Special Projects Fund Memo's Maximum Funding section to include a second sentence: "The AAA Board will evaluate the proposals and determine the level of funding awarded." The motion carried by the following vote:**

**Ayes:** 10 - BARMAN-PAULSON, BUNCK, CLAUSIUS, DOWNING, KRETSCHMAN, LEIGH, MARTIN, VELDRAN, WILLIAMS and MOHAN

[2017](#)  
[ACT-554](#)

## 2018 SPECIAL PROJECTS FUND GRANT APPLICATION

**Attachments:** [2018 Special Projects Fund Grant Application DRAFT](#)

**A motion was made by BUNCK, seconded by WILLIAMS, to approve the Paul H. Kusuda Special Projects Fund Memo, as amended, and Application. The motion carried by the following vote:**

**Ayes:** 10 - BARMAN-PAULSON, BUNCK, CLAUSIUS, DOWNING, KRETSCHMAN, LEIGH, MARTIN, VELDRAN, WILLIAMS and MOHAN

**D. Presentations****1. 2017 LECK GRANT: SAFE COMMUNITIES' ONLY LEAVES SHOULD FALL CONFERENCE**[2017](#)  
[PRES-124](#)

## OLSF 2017 SAFE COMMUNITIES FINAL REPORT

**Attachments:** [OLSF 2017 Safe Communities Final Report](#)

[2017](#)  
[PRES-125](#)

## OLSF EVALUATION COMPILATION 2017

**Attachments:** [OLSF Evaluation Compilation 2017](#)

*Ashley Hillman, Community Health Promotion Specialist and Falls Prevention Manager for Safe Communities, shared highlights of the "Only Leaves Should Fall" prevention event in 2017 that was funded in part by AAA's Leck Grant. The grant funding allowed for improved signage to direct participants to screenings, for well-received door prizes related to falls prevention, and for participants' transportation to the event. Participation increased 57 percent to 80 individuals, many of whom followed up by enrolling in a Stepping On falls prevention class. Hillman answered Board Members' questions and thanked them for their support.*

**E. Reports to Board****1. STATE & FEDERAL REPORT**

*Neal Minoque, Supervisor of the Bureau of Aging and Disability Resources' Office on Aging, reported there is a State-mandated emphasis for AAAs, County Aging Units, and Tribal Aging Units to make stronger attempts to collect significant feedback from the public as the organizations begin to draft 2019-2021 Area Plans required to receive Older Americans Act funding. AAA will receive Area Plan instructions on 15 February 2018 and must submit draft goals by 30 June 2018. The final plan must be submitted by 31 December 2018.*

*The State must also submit its three-year plan this summer to the Administration for Community Living. Minoque reported one of the biggest initiatives is soliciting input from caregivers.*

**2. FAMILY CARE TRANSITION UPDATE**

*Batterman reported the Aging and Disability Resource Center (ADRC) of Dane County has transitioned 53.6 percent of the 2,451 individuals from the County's legacy waiver program to one of three Family Care options, which is slightly ahead of the state's timeline. Senior Focal Point Case Managers continue to provide Information & Assistance services to lighten the load on ADRC staff.*

*AAA Aging Program Specialist Angela Velasquez reported Dane County will begin selling a wider array of services to Managed Care Organizations (MCOs), with the parties currently in the contract negotiation stage. Dane County has previously sold meals to MCOs, but is offering services in several other areas, including those to individuals with development disabilities, to individuals who need emergency safe housing and to high school graduates needing transition assistance.*

**3. BOARD MEMBER REPORTS**

*None.*

**4. CHAIR & STAFF REPORTS**

[2017  
RPT-586](#)

## 2018 AAA AREA PLAN GOALS

**Attachments:** [2018 AAA Area Plan Goals](#)

[2017  
RPT-587](#)

## 2018 AAA POS BUDGET

**Attachments:** [2018 AAA POS Budget](#)

*Batterman will begin the process of seeking a community member to replace Kusuda on the AAA Board and Access Committee.*

*Batterman reported DCDHS Senior Program Analyst/Manager Lori Bastean is scheduled to present results of the 2017 Survey of Case Management Services for Older Adults in Dane County at the February meeting.*

*Batterman distributed the 2018 AAA Area Plan Goals and the 2018 AAA POS Budget, and explained plans to involve AAA's Access Committee more formally in determining the 2019 AAA Budget Priorities.*

*Velasquez reported a Nutrition/Wellness Committee workgroup, authorized at the Committee's December meeting, held its initial meeting today with three priorities: 1. To review the Senior Nutrition Program Funding Formula; 2. To establish priorities for the 2019 AAA Budget; 3. To establish goals for the 2019-2021 AAA Area Plan. The group will meet again in early February to formulate suggested priorities to be presented at the Nutrition/Wellness meeting in February. The workgroup's final recommendations will be presented at the Nutrition/Wellness Committee's meeting in April.*

*Velasquez reported Dane County's latest "My Meal, My Way" restaurant dining site will debut on 18 January 2018 at Festival Foods in Madison. EMMCA and NESCO will co-host every Thursday from 11 am to 1:30 pm. Seniors receive one trip through the salad bar and a choice of four soups with a beverage on a donation basis, then can do some grocery shopping. Door-to-door transportation is provided on a donation basis.*

*Velasquez reported there are significant changes in 2018 regarding the National Family Caregiver Support Program as the State strengthens its directive that efforts must focus on the caregiver. A full caregiver assessment will become part of the application process for the Caring for the Caregiver Grant in an effort to best meet the individual's needs. A post-grant assessment will be added to determine the grant's effectiveness.*

## F. Future Meeting Items and Dates

NEXT MEETING: MONDAY, 5 FEBRUARY 2018, 3:45 PM @ AAA/ADRC

## G. Public Comment on Items not on the Agenda

*RSVP of Dane County Executive Director Margie Zutter thanked the Board for increased funding in 2018 and for its continued support of the agency.*

## H. Such Other Business as Allowed by Law

*None.*

## I. Adjournment

A motion was made by DOWNING, seconded by VELDRAN, to adjourn. This meeting adjourned at 5:08 pm.

**Ayes:** 10 - BARMAN-PAULSON, BUNCK, CLAUSIUS, DOWNING, KRETSCHMAN, LEIGH, MARTIN, VELDRAN, WILLIAMS and MOHAN

*Minutes respectfully submitted by Howard Thomas, AAA Clerk III.*