

Dane County

Minutes - Final Unless Amended by Committee

Personnel & Finance Committee

Consider:

Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?

Monday, November 14, 2022

5:30 PM

Hybrid Meeting: Attend in person at the City County Building in Room 351; attend virtually via Zoom.

See below for additional instructions on how to attend the meeting and provide public testimony.

The November 14, 2022 Personnel & Finance Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the City County Building Room 351.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_oFHTY2jqRYWA4CErPG9BFA

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

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When prompted, enter the following Webinar ID: 984 6796 5584

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item MUST REGISTER USING THE LINK ABOVE (even if you plan to attend using your phone).

Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: krohn@countyofdane.com

Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.

A. Call To Order

Chair Doyle called the meeting to order at 5:30 PM.

YGP Present: Leslie and Chilukuri

Others Present: Chuck Hicklin, Meg Krohn, Laura Hicklin, Todd Draper, Charles Tubbs, Shawn Tessmann, Adam Ussher, Kabura Mukasa, John Welch, Sup. McGinnity, Aurielle Smith, Chris Nygaard, Sup. Glazer, Greg Brockmeyer, Cindy Grady

Present: 5 - ELIZABETH DOYLE, MIKE BARE, PATRICK MILES, MELISSA RATCLIFF and JACOB WRIGHT

Excused: 3 - CHUCK ERICKSON, MAUREEN McCARVILLE and MATT VELDRAN

Absent: 1 - APRIL KIGEYA

B. Consideration of Minutes

1. 2022 Approval of Minutes - Personnel & Flnance - October 24, 2022

MIN-405

Attachments: PF20221024

A motion was made by WRIGHT, seconded by RATCLIFF, that the Minutes be

approved. The motion carried by a voice vote 5-0 (YGP 2-0).

2. 2022 Approval of Minutes - Personnel & Flnance joint with City of Madison -

MIN-406 October 27, 2022

Attachments: PF20221024 Joint

A motion was made by WRIGHT, seconded by RATCLIFF, that the Minutes be

approved. The motion carried by a voice vote 5-0 (YGP 2-0).

3. 2022 Approval of Minutes - Personnel & Flnance - October 27, 2022

MIN-407

Attachments: PF20221027

A motion was made by WRIGHT, seconded by RATCLIFF, that the Minutes be

approved. The motion carried by a voice vote 5-0 (YGP 2-0).

4. 2022 Approval of Minutes - Personnel & Flnance - November 1, 2022

MIN-408

Attachments: PF20221101

A motion was made by WRIGHT, seconded by RATCLIFF, that the Minutes be

approved. The motion carried by a voice vote 5-0 (YGP 2-0).

C. Fund Transfers

1. 2022 TRANSFER OF III-B FUNDS FROM ADRC TO AAA

FTR-020

Attachments: 2022 FTR-020 2209141 - 6 - Transfer of IIIB Funds from ADRC to AAA

A motion was made by WRIGHT, seconded by RATCLIFF, that the Fund Transfer

be approved. The motion carried by a voice vote 5-0 (YGP 2-0).

D. Referrals (Resolutions & Ordinance Amendments)

Present: 6 - ELIZABETH DOYLE, MIKE BARE, PATRICK MILES, APRIL KIGEYA, MELISSA

RATCLIFF and JACOB WRIGHT

Excused: 3 - CHUCK ERICKSON, MAUREEN McCARVILLE and MATT VELDRAN

2022 OA-037 AMENDING CHAPTER 62 OF THE DANE COUNTY CODE OF 1.

> ORDINANCES. REGARDING FEES CHARGED BY THE COUNTY CLERK TO PROVIDE ELECTRONIC UPDATES TO THE CODE OF

ORDINANCES

Sponsors: MILES, JOERS and ENGELBERGER

Attachments: 2022 OA-037

2022 OA-037 FISCAL NOTE

A motion was made by RATCLIFF, seconded by RATCLIFF, that the Ordinance be recommended for approval. The motion carried by a voice vote 6-0 (YGP 2-0).

2022 OA-048 AMENDING CHAPTER 18 OF THE DANE COUNTY CODE OF 2.

ORDINANCES. AUTHORIZING THE ESTABLISHMENT OF AN OMBUDS

PROGRAM

Sponsors: GLAZER, ENGELBERGER, COLLINS and MILES

Attachments: 2022 OA-048

Brian Standing, Sonia Kurhajetz, Erik Anderson, Neil Rainford, Derek Wallace and Travis Thomas registered in support.

A motion was made by RATCLIFF, seconded by WRIGHT, that the Ordinance be recommended for approval.

A motion was made by MILES, seconded by WRIGHT, that the Ordinance be amended to insert "other administrative policies," after "Handbook" on line 26.

The motion to amend carried by a voice vote 6-0 (YGP 2-0).

On the motion to approve as amended, the motion carried 6-0 (YGP 2-0)

DANE COUNTY 2022 EMERGENCY HARM REDUCTION AND 3. 2022

RES-184 PREVENTION ACT DCDHS - ACS DIVISION

Sponsors: ROSE, RATCLIFF, MCGINNITY, XISTRIS-SONGPANYA, JOERS, YANG and BARE

Attachments: 2022 RES-184

2022 RES-184 FISCAL NOTE

2022 RES-184 CONTRACT #14848 2022 RES-184 CONTRACT #14849

Cheryl Wittke registered in support.

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 6-0 (YGP 2-0).

4. 2022 AUTHORIZING ASSIGNMENT AND AMENDMENT OF LEASE RES-202 INVOLVING LAND AT THE DANE COUNTY REGIONAL AIRPORT

Lease NO DCRA 2016-19 1650 Pankratz Street

Sponsors: McCARVILLE and ENGELBERGER

Attachments: 2022 RES-202 Lakeland Assignment

2022 RES-202 FISCAL NOTE

2022 RES-202 CONTRACT #11300K

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0 (YGP 2-0).

5. 2022 AUTHORIZING A CONTRACT TO PROVIDE A FREEWAY SERVICE RES-217 TEAM FOR THE WISCONSIN DEPARTMENT OF TRANSPORTATION

<u>Sponsors:</u> ANDRAE

Attachments: 2022 RES-217

2022 RES-217 FISCAL NOTE

2022 RES-217 CONTRACT #14862

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

voice vote 6-0 (YGP 2-0).

6. 2022 CONTRACT CHANGE ORDER #1 FOR CONTRACT WITH GOLF
RES-219 CONSTRUCTION FOR 2022 CONCRETE RESTORATION - PHASE I

CSS PARKING RAMP

Sponsors: RIPP

Attachments: 2022 RES-219

2022 RES-219 FISCAL NOTE

2022 RES-219 CO#1

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0 (YGP 2-0).

2022 ACCEPTING HAZARDOUS MATERIALS EMERGENCY

RES-221 PREPAREDNESS (HMEP) GRANT FFY2022 COMMODITY FLOW

STUDY

Sponsors: McCARVILLE

Attachments: 2022 RES-221 ACCEPTING COMMODITY FLOW GRANT

2022 RES-221 FFY2022 COMMODITY FLOW GRANT FISCAL NOTE

2022 RES-221 CONTRACT #14870

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

voice vote 6-0 (YGP 2-0).

8. 2022 ACCEPTING HAZARDOUS MATERIALS EMERGENCY

RES-222 PREPAREDNESS (HMEP) GRANT FFY2022 HAZMAT TTX

Sponsors: McCARVILLE

Attachments: 2022 RES-222 FFY2022 HazMat TTX Grant Resolution

2022 RES-222 FFY2022 HazMat TTX Grant Fiscal Note

2022 RES-222 CONTRACT #14869

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

voice vote 6-0 (YGP 2-0).

9. 2022 AUTHORIZING ACCEPTANCE OF EMS FLEX GRANT FUNDS

RES-223

Sponsors: McCARVILLE

Attachments: 2022 RES-223

2022 RES-223 Fiscal Note

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

voice vote 6-0 (YGP 2-0).

10. 2022 URBAN WATER QUALITY GRANT AWARD - CITY OF MADISON & CITY

RES-224 OF STOUGHTON

Sponsors: CHAWLA, RITT and MILES

Attachments: 2022 RES-224

2022 RES-224 Fiscal Note

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0 (YGP 2-0).

11. 2022 AFFIRMING THE 2022 AFFORDABLE HOUSING DEVELOPMENT

RES-225 FUND AWARDS DCDHS - HAA DIVISION

Sponsors: WEGLEITNER, ROSE, RITT, JOERS, XISTRIS-SONGPANYA, MILES and YANG

Attachments: 2022 RES-225

2022 RES-225 FISCAL NOTE

2022 AHDF Proposal Ranking FINAL

JTK LSS FINAL 38Ten I & II merged Dane County AHDF app 2022

Northpointe Development II Corporation-- CC Lane Apartments and

Townhomes Dane County AHDF Application

Dane County AHDF Application St. John's Lutheran Church St.

John's Redevelopment (1)

Northpointe Development II Corporation - Merchant Place Apartments

ADHF Application

Northpointe Development II Corporation - Prairie Creek McFarland

Dane County AHDF Application

Northpointe Development II Corporation - Uno Terrace Dane County

AHDF Application

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0 (YGP 2-0).

12. 2022 AUTHORIZII

AUTHORIZING FUNDING FOR RELOCATED JAIL RESIDENTS TO PROVIDE FOR VISITATION AND OTHER COMMUNICATION WITH

FAMILY WHILE HOUSED IN JAILS OUTSIDE OF DANE COUNTY

Sponsors: RATCLIFF, MCGINNITY, ROSE, MILES and YANG

Attachments: 2022 RES-226

2022 RES-226 FISCAL NOTE

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

voice vote 6-0 (YGP 2-0).

13. <u>2022</u>

AUTHORIZING ACCEPTANCE OF GRANT FUNDING FROM THE FY 2022 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

(JAG) PROGRAM

Sponsors: ANDRAE and ROSE

Attachments: 2022 RES-228

2022 RES-228 FISCAL NOTE

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

voice vote 6-0 (YGP 2-0).

November 14, 2022

14. 2022 AUTHORIZING A PURCHASE OF LAND FOR DOOR CREEK WILDLIFE

RES-229 AREA

Sponsors: MILES, RIPP, CHAWLA, ROSE, RITT, JOERS and XISTRIS-SONGPANYA

Attachments: 2022 RES-229

2022 RES-229 MAP 2022 RES-229 Area MAP

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0 (YGP 2-0).

15. 2022 AWARDING A COLLECTIVE BARGAINING AGREEMENT TO THE

RES-230 DANE COUNTY DEPUTY SHERIFF'S ASSOCIATION

Sponsors: DOYLE, DOOLAN, ENGELBERGER and MILES

Attachments: 2022 RES-230

2022 RES-230 FISCAL NOTE

2022 RES-230 TENTATIVE AGREEMENT

Brian Tuescher registered in support.

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0 (YGP 2-0).

16. 2022 APPROVING ADDENDUM #3 TO CONTRACT #14324 WITH SECOND

HARVEST FOOD BANK TO PURCHASE AND DISTRIBUTE FOOD TO DANE COUNTY FOOD PANTRIES TO ADDRESS FOOD INSECURITY

RESULTING FROM THE COVID-19 PANDEMIC

Sponsors: DOYLE, ROSE, ENGELBERGER, MILES and YANG

Attachments: 2022 RES-232

2022 RES-232 Fiscal Note

2022 RES-232 CONTRACT #14324C

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0 (YGP 2-0).

17. 2022 AWARD OF AGREEMENT FOR CONSTRUCTION ADMINISTRATION AT

RES-233 LOWER YAHARA RIVER TRAIL-PH. 2

Sponsors: RIPP, ENGELBERGER and MILES

Attachments: 2022 RES-233

2022 RES-233 FISCAL NOTE 2022 RES-233 CONTRACT #14887

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0 (YGP 2-0).

18. 2022 AUTHORIZING AMENDMENT OF 2022 BUDGET TO ACCEPT

RES-236 COST-SHARE

Sponsors: CHAWLA and ENGELBERGER

Attachments: 2022 RES-236

2022 RES-236 Fiscal Note

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

voice vote 6-0 (YGP 2-0).

19. 2022 AWARD OF CONTRACT FOR ENGINEERING DESIGN AND

RES-237 PERMITTING SERVICES FOR THE PROPOSED DANE COUNTY

LANDFILL SITE NO. 3

Sponsors: RIPP and ENGELBERGER

Attachments: 2022 RES-237

2022 RES-237 FISCAL NOTE

2022 RES-237 CONTRACT #14888

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution be recommended for approval. The motion carried by a voice vote 5-1 (Miles-No,

YGP 2-0).

20. 2022 CONTRACT CHANGE ORDER #2 TO CONTRACT FOR JOE DANIELS

RES-238 CONSTRUCTION CO., INC. FOR WASTE HEAT LOOP CONSTRUCTION

Sponsors: RIPP

Attachments: 2022 RES-238

2022 RES-238 FISCAL NOTE

2022 RES-238-CO#2

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

voice vote 6-0 (YGP 2-0).

21. 2022 CONTRACT CHANGE ORDER #3 TO CONTRACT FOR JOE DANIELS CONSTRUCTION CO., INC. FOR WASTE HEAT LOOP CONSTRUCTION

Sponsors: RIPP

Attachments: 2022 RES-239

2022 RES-239 FISCAL NOTE

2022 RES-239 CO#3

A motion was made by RATCLIFF, seconded by WRIGHT, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0 (YGP 2-0).

E. Items Requiring Committee Action

1. 2022 85289_INTEGRITY CONTRACT ADDENDUM

HSCA-009

Attachments: 85289 addendum Integrity

A motion was made by WRIGHT, seconded by RATCLIFF, that the Human Services Contract Addendum be approved. The motion carried by a voice vote

6-0 (YGP 2-0).

2. 2022 Request for Exception to Co. ORd. 20.17 Honorariums - Human Services

ACT-182 DVINLL keynote speaker

Attachments: 2022 ACT-182 2022 Honorarium Letter

A motion was made by WRIGHT, seconded by RATCLIFF, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0).

3. 2022 Request for Exception to Co. Ord. 20.08 60 day reporting deadline -

ACT-183 Human Services Kate Gravel August 2022

Attachments: 2022 ACT-183 Gravel August Mileage

A motion was made by WRIGHT, seconded by RATCLIFF, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0).

4. 2022 Request to Fill Position Vacant for More than Six Months - Public Health -

ACT-184 Outreach & Response Specialists Positions (#3384, 3385 and 3418)

Attachments: 2022 ACT-184 Outreach Response Positions 6 month vacancy

request

A motion was made by WRIGHT, seconded by RATCLIFF, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0).

5. 2022 Request for Exception to Co. Ord. 20.08 - Human Services - Taylor August

ACT-185 mileage

Attachments: 2022 ACT-185 Taylor Mileage

A motion was made by RATCLIFF, seconded by RATCLIFF, that the Action Item

be approved. The motion carried by a voice vote 6-0 (YGP 2-0).

6. 2022 Approval of Bills and Accounts - Personnel & Finance - November 14,

ACT-186 2022

Attachments: 2022 ACT-186 BILLS 11-14-22FIN-1

Bogue - per diem - Nov 21 - Oct 22

A motion was made by WRIGHT, seconded by RATCLIFF, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0).

7. 2022 Request for Waiver of Bid - Land & Water Resources - Native Plant for the

ACT-187 2023 Plant Dane Program (Agrecol)

Attachments: 2022 ACT-187 Bid Waiver Agrecol

A motion was made by WRIGHT, seconded by RATCLIFF, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0).

8. 2022 Request to Fill Position Vacant for More than Six Months - Information

ACT-193 Management - Information Programming Specialists 1 (#1820 and #3233)

Attachments: 2022 ACT-193 DCIM-Request To Fill 1820 3233 6 Month Vacant

A motion was made by WRIGHT, seconded by RATCLIFF, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0).

9. 2022 Request for Exception to Co. Ord. 20.08 - 60 Day Reporting Deadline -

ACT-194 County Board Office (March - Clark-Bernhardt, July - Rose, Heulsemann,

Kigeya and Pellebon)

Attachments: 2022 ACT-194 Board CH20 exception letter

A motion was made by WRIGHT, seconded by RATCLIFF, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0)

10. 2022 Request for Exception to Co. Ord. 20.14(2) - County Board Office -

ACT-195 Committee Academy Training

Attachments: 2022 ACT-195 Request for Exception to Co. Ord. 20.14(2) - County

Board Office- Purcahse of Food for Committee Academy Staff Training

A motion was made by WRIGHT, seconded by MILES, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0).

11. 2022 Request for Exception to Co. Ord. 20.16 - Travel to Prohibited State - County Board Office (Douglas County, KS visit to Crisis Triage Center)

Attachments: 2022 ACT-196 CJC-P and F request for Douglas County KS visit

A motion was made by WRIGHT, seconded by RATCLIFF, that the Action Item be approved. The motion carried by a voice vote 6-0 (YGP 2-0).

12. 2022 Request to Fill Position Vacant for More than Six Months - Alliant Energy

ACT-197 Center - Sales Coordinator Position #3287

<u>Attachments:</u> 2022 ACT-197 Memo to Personnel and Finance - Sales Coordinator -

Nov 2022

A motion was made by WRIGHT, seconded by RATCLIFF, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0).

13. 2022 Request to Fill Position Vacant for More than Six Months - Alliant Energy

ACT-198 Center - Clerk III Position #1525

Attachments: 2022 ACT-198 Memo to Personnel and Finance - Clerk III - Nov 2022

A motion was made by WRIGHT, seconded by RATCLIFF, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0).

14. 2022 Request to Fill Position Vacant for More than Six Months - Alliant Energy

ACT-199 Center - Deputy Director - Event & Guest Services Position #3297

Attachments: 2022 ACT-199 Memo to Personnel and Finance -Event and Guest

Services - Nov 2022

A motion was made by WRIGHT, seconded by KIGEYA, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0).

15. 2022 Request to Fill Position Vacant for More than Six Months - Alliant Energy

ACT-200 Center - Event Exhibitor Specialists Position #3103

Attachments: 2022 ACT-200 Memo to Personnel and Finance - Event Exhibitor

Specialist - Nov 2022

A motion was made by WRIGHT, seconded by RATCLIFF, that the Action Item be

approved. The motion carried by a voice vote 6-0 (YGP 2-0).

H. Future Meeting Items and Dates

I. Public Comment on Items not on the Agenda

None

J. Such Other Business as Allowed by Law

None

K. Adjourn

A motion was made by WRIGHT, seconded by MILES, that the meeting be adjourned at 5:51 PM. The motion carried unanimously.

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

Dane County Controller's Office at 608-266-4110 or krohn@countyofdane.com

2022 Personnel & Finance Registration List - November 14, 2022

RPT-523

Attachments: PF20221114 Final