

### **Dane County**

# Minutes - Final Unless Amended by Committee

## **Zoning & Land Regulation Committee**

Consider:

Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?

Tuesday, May 24, 2022 6:30 PM Virtual meeting

Zoom Webinar ID: 965 6698 4993

#### A. Call to Order

Chair KIEFER designated Vice Chair BOLLIG to chair the meeting.

BOLLIG called the ZLR meeting to order at 6:31 PM

Staff present: Violante, Lane, Andros, Allan and Everson

**Present** 5 - JERRY BOLLIG, MICHELE DOOLAN, TIM KIEFER, KATE MCGINNITY, and MELISSA RATCLIFF

#### B. Public comment for any item not listed on the agenda

KIEFER made a motion to adjourn the meeting due to possible violation with open meeting laws. No committee member seconded the motion. Motion failed.

No comments made by the public.

2022 May 24, 2022 ZLR Registrants

**RPT-088** 

Attachments: CUP 2563 Support SPEAK.pdf

CUP 2563 Support

CUP 2563 Opposed.pdf

CUP 2563 Opposed SPEAK

CUP 2563 Registration After May 19th.pdf

Zoom Registrants.pdf

Registration for other petitions

2022 Minutes of the May 10, 2022 Zoning and Land Regulation Committee

MIN-050 meeting

Attachments: 5-10-22 ZLR Public Hearing minutes.pdf

A motion was made by DOOLAN, seconded by RATCLIFF, that the May 10, 2022 minutes be approved. The motion carried by the following vote: 5-0.

#### D. Zoning Map Amendments and Conditional Use Permits from previous meetings

<u>11823</u> PETITION: REZONE 11823

APPLICANT: MICHAEL LEE SCHMITZ

LOCATION: 8617 MESSERSCHMIDT ROAD, SECTION 27, TOWN OF

**SPRINGDALE** 

CHANGE FROM: RR-4 Rural Residential District TO RR-2 Rural

Residential District, AT-35 Agriculture Transition District TO RR-2 Rural Residential District, AT-35 Agriculture Transition District TO RM-16 Rural

Mixed-Use District

REASON: creating two residential lots

Attachments: 11823 Ord Amend

11823 Staff Update.pdf

11823 Town Action Report

11823 App

11823 Map

In support: Michael L Schmitz

A motion was made by DOOLAN, seconded by RATCLIFF, that the Zoning Petition be recommended for approval with conditions. The motion carried by the following vote: 5-0.

- 1. Development of Lot 4 shall comply with the building envelope requirements on file at the Springdale Town Hall.
- 2. A deed restriction shall be recorded on all of the lots (1-4) stating the following: Further land division of the property is prohibited.
- 3. A deed notice shall be recorded on the lots (1-4) stating the following: The lot development has exhausted the housing density rights for the property. Further development is prohibited per the Town and County Land Use Planning Policies.

02560 PETITION: CUP 02560

APPLICANT: STEPHAN AND ALEX MESDJIAN

LOCATION: 2903 BIBLE CAMP ROAD, SECTION 9, TOWN OF DUNN

CUP DESCRIPTION: transient or tourist lodging

Attachments: CUP 2560 Staff Update

CUP 2560 Town Action Report

CUP 2560 Short Term Rental House Rules

CUP 2560 App CUP 2560 Map

CUP 2560 Email in opposition.pdf

CUP 2560 Email in opposition attachment.pdf

A motion was made by DOOLAN, seconded by MCGINNITY, that the Conditional Use Permit be approved with conditions. The motion carried by the following vote: 5-0.

- 1. The rental period shall be between a minimum of 7 days to a maximum of 29 days.
- 2. The maximum number of allowable rental days within a 365-day period is 180 days. This 180 day period must run consecutively. The landowner must notify the Town of Dunn Clerk in writing when the first rental within a 365-day period begins.
- 3. There shall be no advertising that is inconsistent with Condition #1 and Condition #2. Advertisements must be consistent with Condition #1 and Condition #2 prior to the issuance of a Conditional Use Permit.
- 4. Applicant shall not advertise for, nor accept reservations for, more than 8 guests over 12 years old and no more than 8 total guests.
- 5. Operator shall designate off-street parking spaces for renters on the property and limit the number of renter vehicles, trailers, and recreational items not to exceed the number of parking spaces the operator provides. Parking space limit shall appear in all advertising for the short-term rental.
- 6. Any external lighting shall be restricted to safety lights at the entrance and exits of buildings. Lighting must be dark skies compliant and no light shall spill over neighboring property line.
- 7. Holder of the CUP is required to obtain and keep current all necessary local, county, state, and federal permits and licenses related to the transient and tourist lodging operation.
- 8. The CUP will terminate when the property is sold.

Standard conditions of approval (apply to all conditional uses)

- 9. The physical development and operation of the conditional use must conform, in all respects, to the approved site plan, operational plan and phasing plan. This includes compliance with the 10PM-7AM neighborhood quiet time noted in the house rules.
- 10. New and existing buildings proposed to house a conditional use must be constructed and maintained to meet the current requirements of the applicable sections of the Wisconsin Uniform Dwelling Code.
- 11. The applicant shall apply for, receive and maintain all other legally required and applicable local, county, state and federal permits. Copies of approved permits or other evidence of compliance will be provided to the zoning

#### administrator upon request.

- 12. Any ongoing business operation must obtain and continue to meet all legally required and applicable local, county, state and federal licensing requirements. Copies of approved licenses or other evidence of compliance will be provided to the zoning administrator upon request.
- 13. All vehicles and equipment must access the site only at approved locations identified in the site plan and operations plan.
- 14. If the Dane County Highway, Transportation and Public Works Department or the town engineer determine that road intersection improvements are necessary to safely accommodate the conditional use, the cost of such improvements shall be borne by the landowner. Costs borne by the landowner shall be proportional to the incremental increase in traffic associated with the proposed conditional
- 15. The Zoning Administrator or designee may enter the premises of the operation in order to inspect those
- premises and to ascertain compliance with these conditions or to investigate an alleged violation. Zoning staff conducting inspections or investigations will comply with any applicable workplace safety rules or standards for the site.
- 16. The owner must post, in a prominent public place and in a form approved by the zoning administrator, a placard with the approved Conditional Use Permit number, the nature of the operation, name and contact information for the operator, and contact information for the Dane County Zoning Division.
- 17. The owner or operator must keep a copy of the conditional use permit, including the list of all conditions, on the site, available for inspection to the public during business hours.
- 18. Failure to comply with any imposed conditions, or to pay reasonable county costs of investigation or enforcement of sustained violations, may be grounds for revocation of the conditional use permit. The holder of a conditional use permit shall be given a reasonable opportunity to correct any violations prior to revocation. If any use allowed by an approved conditional use permit is abandoned for one year or more, the associated conditional use permit shall be terminated. Future re-establishment of an abandoned conditional use shall require approval of a new conditional use permit.

Aves: 5 - BOLLIG, DOOLAN, KIEFER, MCGINNITY and RATCLIFF

# E. Public Hearing for Zoning Map Amendments, Conditional Use Permits, and Ordinance Amendments

<u>11825</u> PETITION: REZONE 11825

APPLICANT: JAMES S HUSETH JR

LOCATION: EAST OF 1656 LEWIS ROAD, SECTION 31, TOWN OF

**SPRINGDALE** 

CHANGE FROM: AT-35 Agriculture Transition District TO RE Recreational

District

REASON: creating an agricultural lot

Attachments: 11825 Ord Amend

11825 Staff Report.pdf 11825 Town Action.pdf

11825 Map 11825 App

In support: Kevin Hanson

A motion was made by MCGINNITY, seconded by DOOLAN, that the Zoning Petition be recommended for approval with condition. The motion carried by the following vote: 5-0.

1. A deed restriction shall be recorded on the property stating the following: The construction of buildings, residential or non-residential, is prohibited on the property.

APPLICANT: DETTMANN VINEYARDS LLC

LOCATION: 4200 AND 4202 COUNTY HWY P, SECTION 15, TOWN OF

**CROSS PLAINS** 

CHANGE FROM: RR-2 Rural Residential District TO RR-8 Rural Residential District, RR-4 Rural Residential District TO RR-8 Rural

Residential District, FP-35 Farmland Preservation District TO RR-4 Rural Residential District, FP-35 Farmland Preservation District TO RR-8 Rural

Residential District

REASON: consolidating two existing residential lots and creating two

residential lots

Attachments: 11826 Staff Report

11826 Wetland Violation

11826 Density Study

11826 App

11826 Map

In support: Ronald R Klaas, Karl Dettmann

A motion was made by DOOLAN, seconded by RATCLIFF, that the Zoning Petition be postponed due to no town action and further review. The motion carried by the following vote: 5-0.

Committee

APPLICANT: JOE HOUGAN

LOCATION: 2351 COUNTY HWY BN, SECTION 22, TOWN OF

by Committee

PLEASANT SPRINGS

CHANGE FROM: FP-35 Farmland Preservation District TO RR-8 Rural

Residential District

REASON: separating existing residence from farmland

Attachments: 11827 Ord Amend.pdf

11827 Staff Report

11827 Town Action Report

11827 Density Study

11827 Map 11827 App

In support: Joe Hougan

A motion was made by DOOLAN, seconded by MCGINNITY, that the Zoning Petition be recommended for approval with one condition. The motion carried by the following vote: 5-0.

1. Owner shall record a deed restriction on the balance of approximately 27 acres of FP-35 zoned land lying west of CTH BN prohibiting further nonfarm development (tax parcels 0611-222-8500-6, and 0611-222-8000-1).

Ayes: 5 - BOLLIG, DOOLAN, KIEFER, MCGINNITY and RATCLIFF

11828 PETITION: REZONE 11828

APPLICANT: DOUGLAS B & GAIL DAHLK

LOCATION: 8815 COUNTY HWY G. SECTION 9, TOWN OF PRIMROSE CHANGE FROM: FP-35 Farmland Preservation District TO RR-4 Rural

Residential District

REASON: separating existing residence from farmland

Attachments: 11828 Ord Amend

11828 Staff Report.pdf

11828 Town Action Report.pdf

11828 density.pdf

11828 Map 11828 APP

In support: Dahlk

A motion was made by RATCLIFF, seconded by MCGINNITY, that the Zoning Petition be recommended for approval. The motion carried by the following vote: 5-0.

APPLICANT: JERRY & SHARON WENDT

LOCATION: 3511 STATE HWY 138, SECTION 11, TOWN OF RUTLAND CHANGE FROM: FP-35 Farmland Preservation District TO RR-8 Rural Residential District, RR-8 Rural Residential District TO FP-35 Farmland

**Preservation District** 

REASON: shifting of property lines between adjacent land owners

Attachments: 11829 Ord Amend

11829 Staff Report

11829 Town Action Report

11829 Map 11829 App

In support: Jerry and Sharon Wendt

A motion was made by DOOLAN, seconded by RATCLIFF, that the Zoning Petition be recommended for approval with one condition. The motion carried by the following vote: 5-0.

1. A minimum of 35 acres of the Sime's FP-35 zoned property shall be included in a Certified Survey Map.

Ayes: 5 - BOLLIG, DOOLAN, KIEFER, MCGINNITY and RATCLIFF

<u>11830</u> PETITION: REZONE 11830

APPLICANT: 5211 SOUTHERN AVENUE LLC

LOCATION: 3445 KELLIHER ROAD, SECTION 32, TOWN OF

**VERMONT** 

CHANGE FROM: FP-35 Farmland Preservation District TO RR-4 Rural Residential District, RR-2 Rural Residential District TO RR-4 Rural

Residential District

REASON: expanding an existing residential lot

Attachments: 11830 Staff Report.pdf

11830 Request to postpone.pdf

11830 Map 11830 App

A motion was made by DOOLAN, seconded by RATCLIFF, that the Zoning Petition be postponed due to no town action. The motion carried by the following vote: 5-0.

APPLICANT: DUANE HUIBREGTSE

LOCATION: 4579 COUNTY HWY B, SECTION 19, TOWN OF DUNN CHANGE FROM: RR-8 Rural Residential District TO RR-4 Rural

Residential District, FP-35 Farmland Preservation District TO RR-4 Rural Residential District, RM-8 Rural Mixed-Use District TO FP-35 Farmland

**Preservation District** 

REASON: reconfiguration of an existing residential lot

Attachments: 11831 Staff Report

11831 Town Action Report

11831 Map 11831 App

In support: DUANE HUIBREGTSE

A motion was made by DOOLAN, seconded by MCGINNITY, that the Zoning Petition be postponed due to concernsand zoning compliance. The motion carried by the following vote: 5-0.

Ayes: 5 - BOLLIG, DOOLAN, KIEFER, MCGINNITY and RATCLIFF

<u>11832</u> PETITION: REZONE 11832

APPLICANT: DWIGHT & NANCY TRULEN

LOCATION: 9450 MALONE, SECTION 30, TOWN OF SPRINGDALE CHANGE FROM: AT-35 Agriculture Transition District TO RR-4 Rural

Residential District

REASON: separating existing residence from farmland

Attachments: 11832 Ord Amend

11832 Staff Report.pdf 11832 Town Action.pdf

11832 Map 11832 App

In support: Dwight Trulen

A motion was made by DOOLAN, seconded by MCGINNITY, that the Zoning Petition be recommended for approval with one condition. The motion carried by the following vote: 5-0.

1. A deed restriction shall be recorded on the proposed lot stating the following: Division of the property is prohibited.

APPLICANT: JOSHUA & KERSTIN MABIE

LOCATION: 1390 WASHINGTON ROAD, SECTION 6, TOWN OF ALBION CHANGE FROM: FP-35 Farmland Preservation District TO RM-16 Rural Mixed-Use District, RM-8 Rural Mixed-Use District and FP-1 Farmland

**Preservation District** 

REASON: creating two residential lots and one agricultural lot. One

residential lot is for an existing residence.

Attachments: 11833 Ord Amend.pdf

11833 Staff Report
11833 Town Action

11833 Farm Operation Summary

11833 Density Study

11833 Map 11833 APP

In support: Josh and Kersten Mabie

A motion was made by MCGINNITY, seconded by RATCLIFF, that the Zoning Petition be recommended for approval with one condition. The motion carried by the following vote: 5-0.

1. Owners shall record a deed restriction on the RM-16, RM-8, and FP-1 lots prohibiting further land division as the housing density units have been exhausted.

02564 PETITION: CUP 02564

APPLICANT: JOSHUA & KERSTIN MABIE

LOCATION: 1390 WASHINGTON ROAD, SECTION 6, TOWN OF

**ALBION** 

CUP DESCRIPTION: transient and tourist lodging

Attachments: CUP 2564 Staff Report

CUP 2564 Town Action
CUP 2564 Staff Report

CUP 2564 Operations & Site Plan

<u>CUP 2564 Map</u> <u>CUP 2564 App</u>

In support: Josh and Kersten Mabie

A motion was made by MCGINNITY, seconded by RATCLIFF, that the Conditional Use Permit be approved with conditions. The motion carried by the following vote: 5-0.

- 1. The conditional use permit shall expire upon the sale of the property.
- 2. Occupancy shall be limited to no more than two adult guests for each bedroom in the residence.
- 3. If the landowner provides to the zoning administrator a sanitary system inspection report, completed by a licensed plumber, which shows the sanitary system is capable of adequately handling the additional demand, occupancy limits may be increased. Under such circumstances, occupancy shall be determined by the capacity of the sanitary system.
- 4. The physical development and operation of the conditional use must conform, in all respects, to the approved site plan, operational plan and phasing plan.
- 5. New and existing buildings proposed to house a conditional use must be constructed and maintained to meet the current requirements of the applicable sections of the Wisconsin Uniform Dwelling Code.
- 6. The applicant shall apply for, receive and maintain all other legally required and applicable local, county, state and federal permits. Copies of approved permits or other evidence of compliance will be provided to the zoning administrator upon request.
- 7. The transient and tourist lodging operation must obtain and continue to maintain a short-term rental license approved by the Dane County Division of Environmental Health. The use must also comply with all other legally required and applicable local, county, state and federal licensing requirements. Copies of approved licenses or other evidence of compliance will be provided to the zoning administrator upon request.
- 8. All vehicles and equipment must access the site only at approved locations identified in the site plan and operations plan.
- 9. Off-street parking spaces must be provided, consistent with s. 10.102(8) (one per bedroom).
- 10. If the Dane County Highway, Transportation and Public Works Department or the town engineer determine that road intersection improvements are necessary to safely accommodate the conditional use, the cost of such improvements shall be borne by the landowner. Costs borne by the landowner shall be proportional to the incremental increase in traffic associated with the proposed conditional

use.

- 11. The Zoning Administrator or designee may enter the premises of the operation in order to inspect those premises and to ascertain compliance with these conditions or to investigate an alleged violation. Zoning staff conducting inspections or investigations will comply with any applicable workplace safety rules or standards for the site.
- 12. The owner must post, in a prominent public place and in a form approved by the zoning administrator, a placard with the approved Conditional Use Permit number, the nature of the operation, name and contact information for the operator, and contact information for the Dane County Zoning Division.
- 13. The owner or operator must keep a copy of the conditional use permit, including the list of all conditions, on the site, available for inspection to the public during business hours.
- 14. Failure to comply with any imposed conditions, or to pay reasonable county costs of investigation or enforcement of sustained violations, may be grounds for revocation of the conditional use permit. The holder of a conditional use permit shall be given a reasonable opportunity to correct any violations prior to revocation. If any use allowed by an approved conditional use permit is abandoned for one year or more, the associated conditional use permit shall be terminated. Future re-establishment of an abandoned conditional use shall require approval of a new conditional use permit.

Aves: 5 - BOLLIG, DOOLAN, KIEFER, MCGINNITY and RATCLIFF

11834 PETITION: REZONE 11834

APPLICANT: STEVEN J HALVERSON

LOCATION: WEST OF 686 STATE HIGHWAY 92, SECTION 23, TOWN

OF PRIMROSE

CHANGE FROM: FP-35 Farmland Preservation District TO RR-2 Rural

Residential District

REASON: creating one residential lot

Attachments: 11834 Ord Amend

11834 Staff Report.pdf

11834 Town Action Report.pdf

11834 density.pdf

11834 Map 11834 App

In support: RAY GILDEN

A motion was made by DOOLAN, seconded by MCGINNITY, that the Zoning Petition be recommended for approval. The motion carried by the following vote: 5-0.

APPLICANT: RIAZUL HAQUE

LOCATION: EAST OF 213 KELLOGG ROAD, SECTION 12, TOWN OF

**ALBION** 

CHANGE FROM: FP-35 Farmland Preservation District TO RR-4 Rural

Residential District

REASON: creating one residential lot

Attachments: 11835 Staff Report

11835 Town Action 11835 Density Study

11835 Map.pdf

11835 APP Revised.pdf 11835 ALBION Supplement

In support: Nick Schremp; In opposition: Elizabeth Davis

A motion was made by RATCLIFF, seconded by MCGINNITY that the Zoning Petition be postponed to allow for a wetland delineation to be completed. The

motion carried by the following vote: 5-0.

Ayes: 5 - BOLLIG, DOOLAN, KIEFER, MCGINNITY and RATCLIFF

<u>02561</u> PETITION: CUP 02561

APPLICANT: BRADD R DRAHEIM

LOCATION: 4658 STATE HWY 92, SECTION 31, TOWN OF RUTLAND

CUP DESCRIPTION: limited family business - welding business

Attachments: CUP 2561 Staff Report

CUP 2561 Map CUP 2561 App

In support: Brad Draheim, In opposition: Traci Schaefer

A motion was made by RATCLIFF, seconded by MCGINNITY, that the Conditional Use Permit be postponed due to no town action. The motion carried by the

following vote: 5-0.

02562 PETITION: CUP 02562

APPLICANT: TYROL PROPERTIES LLC

LOCATION: 3502 COUNTY HWY JG, SECTION 34, TOWN OF

**VERMONT** 

CUP DESCRIPTION: transient and tourist lodging

Attachments: CUP 2562 Staff Report.pdf

<u>CUP 2562 Map</u> <u>CUP 2562 App</u>

Nathan McGree

A motion was made by DOOLAN, seconded by RATCLIFF, that the Conditional Use Permit be postponed due to no town action. The motion carried by the

following vote: 5-0.

<u>02563</u> PETITION: CUP 02563

APPLICANT: KEVIN HAHN

LOCATION: 1000 FEET SOUTH OF 439 CENTER ROAD, SECTION 28,

TOWN OF RUTLAND

CUP DESCRIPTION: non-metallic mineral extraction operation

Attachments: CUP 2563 Staff Report.pdf

CUP 2563 Town Action.pdf

<u>CUP 2563 Map</u> <u>CUP 2563 App</u>

CUP 2563 Applicant Slides.pdf
CUP 2563 App Supplement.pdf

Report-by-Rutland-Residents response to Courter Resource Group

plan.pdf

Rutland Town Officials Comments.pdf

Town Bruce Sime letter of support.pdf

Town combined written comments submitted to Town 5 2022.pdf

Town Dale Arndt letter of support.pdf

Town Nancy Nedveck letter of support.pdf

Town Travis Leeser letter of potential conditions and support.pdf

Sue Williams letter of opposition.pdf

Tom Umhoefer letter of opposition.pdf

Seffrood Letter of Opposition.pdf

Truie Brobston letter of support.pdf

Amanda Igl letter of opposition.pdf

Bill Boerigter letter of opposition.pdf

Buck Sweeny Letter re Responses to Concerns - 5.10.22.pdf

Eric Bachhuber Letter of opposition.pdf

Henry Spelter letter of opposition.pdf

Henry Spelter statement of objection.pdf

Jason and Lindsay Berning letter of opposition.pdf

Jayne Seibel letter of opposition.pdf

Jessica Gunby letter of support.pdf

Joanna Kessenich letter of opposition.pdf

Jodi Igl letter of opposition.pdf

Kent Knutson letter of opposition.pdf

Mary Celley letter of opposition.pdf

Mary Knutson letter of opposition.pdf

Maureen Rowe letter of opposition.pdf

Michelle Perz letter of support.pdf

Pam Marr-Laundrie letter of opposition.pdf

Public Interest Letter.pdf

In support: Kevin Hahn, Susan Courter, Mitch Olson, Charles Sweeney, Noah T. Rusch, Curt Brekken, Riana Paquette, Brett Faukhauser, Britt Paquette; Matt Algeim, Kate Angeles, Rudy Angeles, Devin Hahn, Jessica Hahn, Rob Hill, Royce Donner, Sandra

Donner

In opposition: Jason Berning, Paul Proctor, Bill Boerigter, Tom Eugster, Mary Knutson, Bonnie Larson, Maureen Rowe, Sharon Seffrood, Gail Simpson, Henry Spelter, Christa Westerberg

A motion was made by DOOLAN, seconded by MCGINNITY, that the Conditional Use Permit be postponed due to opposition. The motion carried by the following vote: 5-0.

Ayes: 5 - BOLLIG, DOOLAN, KIEFER, MCGINNITY and RATCLIFF

- F. Plats and Certified Survey Maps
- G. Resolutions
- H. Ordinance Amendment
  - I. Items Requiring Committee Action
- a. Motion to remove Committee Chair

A motion was made by MCGINNITY, seconded by DOOLAN, that Chair KIEFER be removed as the chair of the ZLR Committee. County Board Chair MILES was present. The motion carried by the following vote: 6-0 (MILES Aye)

Ayes: 5 - BOLLIG, DOOLAN, KIEFER, MCGINNITY and RATCLIFF

b. Election of Committee Chair (contingent upon previous motion)

A motion was made by KIEFER, seconded by BOLLIG, to nominate DOOLAN as the chair. The motion carried by the following vote: 5-0.

Ayes: 5 - BOLLIG, DOOLAN, KIEFER, MCGINNITY and RATCLIFF

- J. Reports to Committee
- K. Other Business Authorized by Law
- L. Adjourn

A motion was made by KIEFER, seconded by BOLLIG, that the May 24th Zoning and Land Regulation Committee meeting be adjourned at 10:12 PM. The motion carried by the following vote: 5-0.