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2
3 **2022 OA-001**

4 AMENDING CHAPTER 7 OF THE DANE COUNTY CODE OF ORDINANCES,
5 AMENDING BOARD RULES

6 The County Board of Supervisors of the County of Dane does ordain as follows:
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8 ARTICLE 1. Unless otherwise expressly stated herein, all references to section
9 and chapter numbers are to those of the Dane County Code of Ordinances.
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11 ARTICLE 2. Every use of the pronouns “he/she” in this chapter shall be
12 amended to “they/them,” and every use of the pronouns “his/hers” shall be
13 amended to “theirs.”
14

15 ARTICLE 3. Section 7.001 is created to read as follows:

16 **7.001 DEFINITIONS (1) *Inspirational message means a brief message***
17 **delivered by a designated member of the County Board intended to inspire fellow**
18 **board members. Such a message could be, but is not limited to, a prayer, written**
19 **passage, poem, quotation, or song.**
20

21 ARTICLE 4. Section 7.03(6) is amended to read as follows:

22 **(6)** The chairperson shall be an ex-officio member of all standing committees,
23 commissions and boards created by the board and may meet and deliberate in
24 their meetings, may make motions, but may not vote while acting as ex-officio
25 member. However, the chair may be counted as a member present for the
26 purposes of reaching a quorum.
27

28 ARTICLE 5. Section 7.04(4) is amended to read as follows:

29 **(4)** In the event of ~~absence from the county, disability or incapacity~~ of the
30 chairperson is unable to conduct business, a vice-chairperson, in order of
31 succession, shall assume all duties of the chairperson. The chairperson shall
32 notify, to the extent possible, the vice-chairperson. After 30 days of acting as
33 chairperson, the vice-chairperson shall receive a salary equivalent to that of the
34 chairperson during the time such duties are assumed.
35

36 ARTICLE 6. Section 7.11(3) is amended to read as follows:

37 **(3)** Insofar as practical, each standing committee, other than the executive
38 committee, shall have five or seven members, as designated by the County
39 Board chairperson at the time of committee organization.
40

41 ARTICLE 7. Section 7.11(4)(a) is amended to read as follows:

42 **(a)** The County Board chair may place a motion on a committee agenda to
43 remove the chairperson or vice-chairperson of a committee if, after a request to
44 do so by members of the committee making up, at a minimum, one less than a
45 quorum, the committee chairperson fails or refuses to place the item on the
46 agenda.

47 ARTICLE 8. Section 7.14(10) is amended to read as follows:
48 **7.14 THE PERSONNEL & FINANCE COMMITTEE. (intro.)** The personnel &
49 finance committee shall have the duty and responsibility to:

50 **(10)** Develop guidelines for ~~and~~ review and accept by motion recorded in its
51 minutes, proposed in-kind donations to the county valued at over \$300, and
52 report to the board on all proposals involving cash donations.

53
54 ARTICLE 9. Section 7.18(2) is amended to read as follows:
55 **7.18 THE PUBLIC WORKS & TRANS-PORTATION COMMITTEE. (intro.)**
56 The public works & transportation committee shall have the duty and
57 responsibility to:

58 **(2)** Act as the policy oversight committee for the Dane County Regional Airport
59 Commission, the solid waste and recycling ad hoc subcommittee, the Dane
60 County Zoo Commission, all regional transportation planning, including the
61 Metropolitan Planning Organization, and all rail transit commissions to which the
62 county is a party.

63
64 ARTICLE 10. Section 7.22(4)(b) is amended to read as follows:

65 **(4)** The board and committees may conduct public meetings in the following
66 formats:

67 **(a)** In-person – all members and the public attend in the same physical location.

68 **(b)** Virtual – all members and the public attend via teleconferencing, video
69 conferencing, or web conferencing without meeting at a physical location.
70 Exclusively virtual meetings shall not be scheduled unless inclement weather,
71 public health emergency, natural disaster, or other emergency prevents an in-
72 person or hybrid meeting from being held safely. Virtual meetings require at
73 least a 24-hour notice and reasonable access to the public in conformance with
74 the Wisconsin Open Meetings Law.

75 **(c)** Hybrid – simultaneously held in-person and virtually.

76
77 ARTICLE 11. Section 7.22(5)(c) is rescinded:

78 ~~**(c)** In case of adverse weather or an emergency, the chair may declare that any~~
79 ~~board or committee meeting shall be held virtually and not at a physical location~~
80 ~~with 24 hours notice and reasonable access to the public.~~

81
82 ARTICLE 12. Section 7.223(1)(b) is amended to read as follows:

83 **(b)** The chairperson of a committee to which a resolution or ordinance has been
84 referred shall place the item on the committee's agenda within ~~60~~ 45 days of the
85 date of referral unless requested by the sponsor to delay consideration.

86
87 ARTICLE 13. Section 7.223(7) is amended to read as follows:

88 **(7)** An audio, or audio and video, recording of all ~~standing~~ committee
89 meetings where any action is taken shall be made, to the extent possible, and a
90 link to the recording posted with the agenda and minutes of the meeting on the
91 county's legislative tracking public website.

92

93 ARTICLE 14. Section 7.225(1)(c) is created to read as follows:

94 (c) Staff shall provide the online registration list containing the names and
95 registration information for each online registrant to members of the committee
96 prior to action on any items on the committee agenda.
97

98 ARTICLE 15. Section 7.225(2) is amended to read as follows:

99 **(2)** If necessary at a particular meeting to ensure public comment is received
100 from all those interested in testifying and the committee has sufficient time to
101 conduct all scheduled business, the ~~chairperson~~ committee may limit the time for
102 each speaker to 3 minutes, exclusive of time allotted to questioning by committee
103 members.
104

105 ARTICLE 16. Section 7.24(6) is amended to read as follows:

106 **(6)** Amendments not included in the Personnel and Finance Committee's
107 recommendations on the budget resolutions may be offered as a floor
108 amendment at the County Board's budget meeting, but must be posted as part of
109 the board agenda at least 24 hours ~~period~~ prior to the meeting. A budget
110 amendment considered by the County Board may be amended by the County
111 Board.
112

113 ARTICLE 17. Section 7.52(5) is amended to read as follows:

114 **(5)** Copies of all resolutions and ordinance amendments referred to committee
115 shall be available electronically by the Monday following their introduction.
116 ~~Copies shall be placed in a member's box in the county board office upon~~
117 ~~request.~~
118

119 ARTICLE 18. Section 7.55(1) is amended to read as follows:

120 **(1)** The sponsor of any resolution, ordinance or ordinance amendment and the
121 affected department head shall be ~~personally~~ invited to discuss it ~~by the chair-~~
122 ~~person~~ of at the particular committee receiving the referral, when the sponsor's
123 resolution, ordinance or ordinance amendment is to be considered, at a date
124 which is agreeable to both the committee chairperson and the sponsor.
125
126

127 ARTICLE 19. Section 7.58(9) is amended to read as follows:

128 **(9)** A supervisor may request separation of any item within a resolution or
129 ordinance amendment and, if the chair rules that the item can be separated, it
130 shall be considered by the board separately.

131 (a) A separated part of a resolution or ordinance amendment which is referred to
132 committee shall be treated as a new resolution or ordinance amendment. Such
133 a resolution shall be drafted by the County Board Office and a separated
134 ordinance amendment shall be drafted by Corporation Counsel.

135 (b) A separated part of a resolution or ordinance amendment which is not
136 referred to committee shall be considered by the Board at the same meeting
137 unless properly postponed. The separated resolution or ordinance amendment

138 shall be noted as separately considered in the county's legislative tracking
139 system.

140
141 ARTICLE 20. Section 7.61(1)A.1. is amended to read as follows:

142 **7.61 COUNTY BOARD AGENDA; ORDER OF BUSINESS. (1)** The order of
143 business for county board meetings shall be as follows:

144 A. Roll Call

145 1. ~~Prayer~~/Inspirational message (limited to three minutes)

146
147 ARTICLE 21. Section 7.63(4) is amended to read as follows:

148 **(4)** As any particular resolution, ordinance amendment or other matter is
149 brought before the board, the chairperson shall announce the number of
150 registrations filed from those present at the meeting and the position of the
151 registrants regarding the agenda item. If petitions have been filed with the county
152 clerk prior to the meeting, the chairperson shall announce the number of petitions
153 filed and the petitioner's positions in reference to the agenda item. Staff shall
154 provide the online registration list containing the names and registration info for
155 each online registrant to the County Board prior to action on each item.

156
157 ARTICLE 22. Section 7.63(6)(b) is amended to read as follows:

158 **(b)** On matters being reconsidered by the board, and consideration of motions
159 to override county executive vetoes, no registrant shall speak for more than two
160 (2) minutes, and no registrant using an interpreter shall speak for more than four
161 (4) minutes.-

162
163 ARTICLE 23. Section 7.65(2) is amended to read as follows:

164 **(2)** A motion to reconsider shall be made ~~on the day~~ by the end of the same
165 meeting at which the action to be reconsidered took place and the clerk shall
166 record the motion in the minutes.

167
168 *[EXPLANATION: This amendment revises the Board Rules.]*