

Meal Site Review

NAME OF SITE Ziggy's BBQ Smoke House

DATE OF VISIT Thurs., 10/27/2022

COMPLETED BY CAROLINE K. WERNER

Please indicate the appropriate response for each statement listed by writing YES or NO in the corresponding space. If the statement does not apply, write NA in the space. Use the space provided at the end of each section to provide additional comments or to clarify your responses.

Thank you.

A. CREATION OF AN INVITING ATMOSPHERE

Yes 1. Were you greeted as you came in?

Yes 2. If needed, was the contribution system explained?

No 3. Did the seating arrangement allow for new participants to be integrated into the group?

No 4. Was there an announcement time?

No 5. Were new participants introduced to the group?

yes 6. Did the site appear clean & neat?

_____ 7. Were the bathrooms clean?

_____ 8. Was there a bulletin board or place where notices were posted including the following:

Nutrition mgr. had most recent Oregon Area sheet } a) activity calendar

New sheets at table where she was seated } b) menu for current week and the following week

Not adequate Was the site accessible to a handicapped person?

yes 10. Did participants at the site, seem to mix well together?

Comments:

B. PARTICIPANTS

- No 1. Were participants friendly to you as a newcomer?
- yes 2. Did participants seem to enjoy talking to each other?
- _____ 3. Did participants seem happy with the following?
- a) the site manager yes
- _____ b) the volunteers no other volunteers on site
- c) the food yes
- _____ d) the program (No program = only music from radio station 98.1)

Comments:

C. SITE MANAGER

- yes 1. Was the site manager readily identified (for example, the manager was wearing a badge or name tag)?
- yes 2. Was the site manager friendly to participants and volunteers?
- _____ 3. Was the site manager helpful to people with special needs?
- No people w/ special needs readily apparent.

Comments:

D. VOLUNTEERS

- None available 1. Were volunteers readily identified by a name tag?
- None available 2. Did volunteers seem to enjoy their work and know what was expected of them?

Comments:

E. RESERVATIONS

Not necessary

see separate comments

yes, in

1. Was making the reservation easy?
2. Was parking available close to the site?
3. Did the site have efficient and accurate registration procedures?

site on entry.

Comments:

H. FOOD

yes

yes

yes

yes

see attached notes

No

1. Did the meal look good?
2. Did the food taste good?
3. Was the meal served ~~on-time?~~ *in a timely manner.*
4. Were the people serving the meal ~~clean~~ and wearing aprons? *None worn by waitress*
5. Did the food served seem to be at the right temperature?
_____ Hot Food _____ Cold Food
6. Was there a lot of left-over food on people's plates?

Comments:

1. The first part of the document discusses the importance of maintaining accurate records.

2. The second part of the document discusses the importance of maintaining accurate records.