

Dane County Contract Addendum Cover Sheet

Revised 06/2021

Res 340 significant

Contract # Admin will assign	14090D
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Dept./Division	Highway & Transportation	Vendor Name	KL Engineering
Brief Addendum Title/Description	Increase in PO #20201811 for contract #14090 for additional engineering services beyond original agreement scope.	Vendor MUNIS #	4223
		Addendum Term	01/01/21 - 12/31/2024
		Amount (\$)	\$ 230,170.18

Department Contact Information		Vendor Contact Information	
Contact	Tricia Rast	Contact	Gerry Schmitt
Phone #	608.266.4065	Phone #	608.663.1218
Email	rast@countyofdane.com	Email	gschmitt@klengineering.com
Purchasing Officer	Pete Patten		

Purchase Order – Maintenance or New PO					
<input checked="" type="checkbox"/>	PO Maintenance Needed	Org: HWCONCAP	Obj: 57262	Proj:	
	PO# 20201811	Org:	Obj:	Proj:	
<input type="checkbox"/>	No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.				
<input type="checkbox"/>	New PO / Req. Submitted	Org:	Obj:	Proj:	
	Req#	Org:	Obj:	Proj:	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<p>A resolution is required when the total contracted amount first exceeds \$100,000.</p> <p>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</p>	Addendum #	Term	Amount	Resolution	
	Original	01/01/21 - 12/31/21	\$ 1,232,638.01	<input type="checkbox"/> None	Res# 2020 RES-100
	A	01/01/21 - 12/31/21	\$ 6,832.72	<input type="checkbox"/> None	Res#
	B	01/01/21 - 12/31/21	\$ 36,303.63	<input type="checkbox"/> None	Res#
	C	01/01/21 - 12/31/21	\$ 52,044.74	<input type="checkbox"/> None	Res#
	D	01/01/21 - 12/31/24	\$ 280,170.18	<input type="checkbox"/> None	Res# 2022 RES-340
				<input type="checkbox"/> None	Res#
Total Contracted Amount			\$ 1,607,989.28		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input checked="" type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
Rast, Tricia	Digitally signed by Rast, Tricia Date: 2023.02.13 07:37:32 -06'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: _____	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, February 16, 2023 3:44 PM
To: Hicklin, Charles; Patten (Purchasing), Peter; Gault, David; Lowndes, Daniel
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #14090D
Attachments: 14090D.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 2/16/2023 4:22 PM	Approve: 2/16/2023 4:23 PM
	Patten (Purchasing), Peter		Approve: 2/16/2023 3:50 PM
	Gault, David	Read: 2/16/2023 4:27 PM	Approve: 2/16/2023 4:29 PM
	Lowndes, Daniel	Read: 2/16/2023 3:49 PM	Approve: 2/16/2023 3:52 PM
	Stavn, Stephanie	Read: 2/17/2023 7:53 AM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #14090D
Department: Highway
Vendor: KL Engineering
Contract Description: Addendum for additional engineering services beyond original agreement scope (Res 340)
Contract Term: 1/1/21 – 12/31/24
Contract Amount: \$230,170.18

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

1 **2022 RES-340**

2 **ADDENDUM #4 TO THE FINAL DESIGN CONTRACT FOR THE DESIGN OF**
3 **CTH M FROM ONCKEN ROAD TO BLUE BILL PARK DRIVE**

4
5 The Dane County Highway & Transportation Department awarded Contract #14090 to KL
6 Engineering Inc. on August 19, 2020 in the amount of \$1,232,638.01 for final design
7 services on CTH M from Oncken Road to Blue Bill Park Drive.

8
9 The Highway Department has determined that an increase to PO #20201811 by
10 \$280,170.18 will be necessary to provide additional work beyond the original agreement
11 amount including providing remote Public Informational meetings and hearings, additional
12 design of the CTH M & CTH K intersection and additional hydraulic studies.

13
14 The department has funds available in account HWCONCAP-57262 for the additional
15 project costs.

16
17 NOW THEREFORE BE IT RESOLVED that the County Executive and the County Clerk be
18 authorized and directed to execute this fourth addendum to the contract on behalf of Dane
19 County, with KL Engineering Inc.

20
21 BE IT FINALLY RESOLVED that any unexpended funds as of December 31, 2023, in the
22 above mentioned accounts be carried forward to 2024.



DANE COUNTY CONTRACT ADDENDUM

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as “County”) and KL Engineering, Inc. (hereinafter, “Provider”).

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the “Master Agreement”), Dane County Contract # 14090, have previously entered into a contractual relationship pursuant to which Provider provides the CTH M Final Design, and

WHEREAS Provider and County wish to amend the Master Agreement in order to include: geometric design of the CTH M and CTH K signalized intersection; permanent signal design for the Traffic Signal at the CTH M and CTH K intersection; one additional virtual Public Involvement Meeting; the Virtual component of the Public Hearing including cost of the Legal Notice; additional soil borings for and the design of the extension of the existing boardwalk; additional Noise Modelling effort to model locations of seven (7) noise walls and revised layout of CTH K intersection, revisions to the Environmental Report to include Rare Plant Survey, Indirect Effects Prescreening Worksheet Addendum A, and revised layout of CTH K intersection; increased effort for the roadway design to incorporate the marsh excavation and staging required in the Sixmile Creek and Woodland Drive deep excavation areas; additional drainage design; additional hydraulic modeling, coordination and structure design for the new structure over Sixmile Creek; additional effort to complete the P.S.&E. submittal package and additional project meeting and coordination effort.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. Schedule A — Scope of Services, revise the following:

Section B, Subsection (6) (d) is amended to read:

(d) Model the effects of noise barriers in seven (7) locations.

(e) Document impacts in noise analysis Factor Sheet.

Section B, add the following Subsection (5)

- (5) Federal Highway Administration (FHWA) Coordination
Have two (2) meetings with FHWA staff to discuss and review the Environmental Report, address comments, coordinate schedules, and routing of the document for signatures. Follow-up with summary e-mails and on action items from the meetings.

Section E, Subsection (1) is amended to read:

Due to the Covid-19 pandemic, the first two (2) Public Involvement Meetings (PIM) will be held virtually using web-based tools, direct mailings, and news releases. The remaining two (2) PIMs are proposed to be held in the traditional format unless conditions prevent group gatherings.

- (1) Public Involvement Meetings #1 & #2 (Virtual)
 - (a) Conduct two (2) PIMs for presenting project information and providing summary of project details.
 - (b) Prepare detailed mailing to entire mailing list which outlines format of the virtual PIM, method for public audio and video participation, how to provide questions and comments, and a comprehensive list of all items to be discussed during the meeting. Include designated contacts for CONSULTANT or COUNTY to discuss specific questions or concerns regarding the PROJECT.
 - (c) Prepare a presentation with project information and a summary of project details. Record the presentation with provide audio narration to be posted on the county website. Allow for presentation to be viewed online for two (2) weeks prior to and four (4) weeks after meeting
 - (d) Prepare a summary report after virtual public involvement meeting. Include detailed summary of all comments and questions received via email, postal mail and phone calls.

Section E, subsection (3) is amended to read:

- (3) Virtual and In-Person Public Hearing:
 - (a) Assist the COUNTY in preparing for and holding one (1) Public Hearing as set forth in the WisDOT 2021-02-23 Guidance for Conducting Project-Level Public Hearings. A Virtual Public Hearing and an In-Person Public Hearing shall be held on separate dates.
 - (b) Prepare the necessary exhibits, PROJECT statement, printed handout material and distribute notices for the for both components. Provide documents for the COUNTY to put on the project website prior to the Virtual Public Hearing.
 - (c) Coordinate with WisDOT staff to host the Virtual component of the Public Hearing. Hold a 'dry-run' Public Hearing prior to the live Virtual Public Hearing.
 - (d) Retain two (2) court reporters for each of the Virtual and In-Person components of the Public Hearing. Court Reports will provide public hearing transcripts.
 - (e) Provide staff to answer phone calls during the Virtual Public Hearing, and coordinate call backs to participants for Public and Private testimony.

- (f) Lead the Virtual Public Hearing and provide information as requested by the COUNTY.
- (g) Make arrangements, prepare exhibits, provide staff for and lead the In-Person component of the Public Hearing.
- (h) Evaluate the transcript of testimony received at the Public Hearing and make recommendations to the COUNTY as to the possible disposition of the comments received.
- (i) Incorporate into the SERVICES for this PROJECT those changes or modifications brought about as the result of the Public Hearing as directed by the COUNTY.

Section H, add the following to Subsection (3):

(3) Perform subsurface investigations to analyze project geotechnical concerns and provide full detailed recommendations at the following locations:

- (g) For the boardwalk extension near Woodland Drive and CTH M Intersection – Complete three (3) borings to a proposed depth of 40 feet near the proposed alignment of the boardwalk to quality of the soils and provide design parameters for helical piling supports.

Section I, remove item h) Roundabout Plan Details from Subsection (1).

Section I, revise Subsection (5) to read:

(5) Prepare design and plans for permanent traffic signals at the following intersections: CTH K, Woodland Drive and Blue Bill Park Drive.

Section I, remove Subsection (7) and replace with:

(7) Prepare design and plans for a High-Intensity Activated Crosswalk (HAWK) Signal at the Mary Lake Road intersection.

Section J, revise Subsection (3) to read:

- (3) New CTH M eastbound Bridge over Six Mile Creek
 - (a) Prepare a Stream Crossing Structure Survey Report/Hydraulic Report, which includes a discussion of structure sizing, in accordance with the MANUAL. Submit the Hydraulic Model to the COUNTY and WisDNR for review and approval. PDF copies of this plan and the Stream Crossing Structure Survey Report/Hydraulic Report shall be submitted to the DEPARTMENT, WisDNR and COUNTY for review.
 - (b) Coordinate with the COUNTY and WisDNR to identify the recommended size structure for the stream crossing. Evaluate three (3) options and their impacts to the flood elevation upstream and downstream of the structure.
 - (c) The completed preliminary plan shall show the structure plan, elevation, and typical cross section, and all pertinent data shall appear on the first sheet(s) of the completed structure plans.

Section L, add the following to Subsection (2):

- (o) Amend two (2) of the TPP sheets based on Real Estate Negotiations.

Section M, add the following to Subsection (5):

- (a) Complete and appraisal report and appraisal review report for Parcel 29 (Schlecht)
- (b) IF AUTHORIZED complete 6 Standard Abbreviated Appraisal reports and 5 Short Format Appraisal reports for any nominal parcels as necessary to meet the Right-of-way clear deadline.

3. These services will be provided by the Provider at an additional cost of \$244,670.18 and are outlined below in Exhibit A.
4. The following table in Schedule B, Section I is amended to read:

Service	Price
Project Administration, Progress & Coordination Meetings	\$98,887.54
Environmental Report, Coordination & Public Hearing	\$108,552.97
Hazardous Materials Phase 2 and 2.5 Investigation	\$64,305.00
Wetland Delineation	\$19,400.75
Public Involvement, PIMs and Stakeholder Meetings	\$75,767.40
Preliminary and Final Structure Design	\$155,488.88
Traffic Signals (Temporary & Permanent) Design	\$88,294.11
Street Lighting Design	\$21,939.35
Final Roadway Design & Project P.S. & E Package	\$420,590.90
Survey	\$35,795.30
Geotechnical Investigation & Report	\$144,825.00
Transportation Project Plat	\$59,351.27
Utility and Railroad Coordination	\$35,022.23
Real Estate Acquisition	\$184,983.41
Traffic Analysis	\$59,285.17
TOTAL PROJECT COST	\$1,572,489.28

The CONTRACT also includes \$35,500 for Real Estate Acquisition to complete appraisals IF AUTHORIZED by the COUNTY.

5. Schedule B, Section III. Is amended to read:
 III. In no event shall the PROVIDER be paid more than the sum of \$1,572,489.28 (\$1,607,989.28 if authorized to complete the appraisals) without a written addendum to the Master Agreement.



DANE COUNTY CONTRACT ADDENDUM

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:

Gerry Schmitt, P.E., Discipline Leader

2/9/2023

Date Signed

FOR COUNTY:

Joseph T. Parisi, Dane County Executive

Date Signed

Scott McDonell, Dane County Clerk

Date Signed