



Dane County

Minutes - Draft

Local Emergency Planning Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, October 11, 2021

1:30 PM

Virtual Zoom Meeting: See top of agenda for instructions on how to join the webinar or call in by phone.

A. Call To Order

The meeting was called to order by Vice Chair Mrowiec @ 1:34pm.

Others Present: Darlene Pintarro-DCEM, Denise Kelley-DCEM, Ed Ruckreigel-Madison Fire, Patrick Anderson-Fitchrona EMS, Molly McCormick on behalf of Burlie Williams-American Red Cross

Present 7 - TIM MROWIEC, RICH ROTH, CARRIE MEIER, CHARLES TUBBS, DAVE VOLENBERG, NATHAN BUBENZER, and DAN BLACKDEER

Excused 4 - MARISA TRAPP, BURLIE WILLIAMS, FLOYD ROSE, and CHARLOTTE DELESTE

B. Consideration of Minutes

[2021](#)
[MIN-141](#) JUNE 2021 LEPC MINUTES

Attachments: [JUNE 2021 LEPC MINUTES](#)

A motion was made by BUBENZER, seconded by BLACKDEER, that the Minutes be approved. The motion carried by a voice vote.

C. Action Items

Review of Organizational Guidelines (By-Laws) with proposed changes.

Page 3 Change-Two representatives from EPCRA planning facilities, working on filling the second representative position currently. Term commitments and terms starting in June of even number years, everyone will get a new appointment date in June of 2022. Current Vacancy of the Chair person.

Page 4 Change to have meetings held in the months of February, June, and October removing the specificity of the second Monday.

Page 6 elections-proposed change to a vacancy may be elected at the following meeting or in a special meeting.

Page 8-Designating Wisconsin Emergency Management as the Compliance Inspector. Adding information for US Code and information regarding withholding chemical locations.

EM Response Plan and updating the language to be an individual facility response plan.

*Mrowiec asked for any questions, concerns, changes to any of the proposed changes.
No Comments.*

A motion was made by ROTH, seconded by BLACKDEER, that the proposed changes to the Organizational Guidelines be approved. The motion carried by a voice vote.

Chair Vacancy/Election

Mrowiec opened nominations for a new Chairperson.

A nomination for Mrowiec was made by MEIER, seconded by TUBBS. The nomination was approved and carried by a voice vote. Mrowiec elected Chairperson.

Vice Chair Vacancy/Election

Mrowiec opened nominations for new Vice Chairperson.

A nomination for Bubenzer was made by MEIER, seconded by TUBBS. The nomination was approved and carried by a voice vote. Bubenzer elected Vice Chairperson

Designation of Compliance Inspector

Was not discussed, designation resolved with approval of the Organizational Guidelines Changes.

D. Discussion Items

Membership Vacancies

Meier is designating Patrick Anderson to attend meetings as the EMS Representative on her behalf until the end of her term.

If anyone knows of someone who may be interested in joining, contact Dane County Emergency Management. Current vacancies are for a representative from another facility and to replace Rich, after retirement, for the LE, Fire, or EM Representative. Currently have communications out to a couple of facilities regarding a possible representative.

E. Reports to Committee

Madison Fire HazMat Team Report - Mrowiec

The Hazmat Response Team had eight responses since the last meeting. Responses included a CO tank, diesel fuel leak, phone consults, cooking oil spill, phone consult with Portage regarding a rail car, assisted DCI with monitoring an apartment building). The team has worked with four different departments and other agencies including the DNR.

EPCRA Report - Pintarro

EPCRA FFY21 Plan of Work was completed and closed out as of September 30.

EPCRA FFY22 began on October 1, have began closing out facilities and started updates for 22 facilities. In FFY21, 106 plans were completed as part of a large administrative cleanup, 74 facilities were required. For FFY22, 181 facilities will be planning. With the administrative cleanup in FFY21, the number of planning facilities has drastically decreased also decreasing the total available to Dane County for the EPCRA grant.

EPCRA Outreach for FFY21 included the required newspaper notification, attended a National Night Out event, dispersed a Clean Sweep Flyer, and did a push for the RAVE Notification System. Do to COVID, facility visits have been placed as a low priority. Participated in a Tabletop Exercise at Oakhill Correctional Center that included a hazmat spill, fulfilling an exercise requirement.

Will be attending the WEMA Conference along with 2 other from the department this month.

LEPC Membership Reports

Charles discussed speaking to the Fire Chiefs Association regarding a replacement for Rich. Rich advised, Joe Pulvermacher will be the point of contact between December 27th and the appointment of a new representative.

F. Future Meeting Items and Dates

Next Meeting: Monday, February 14th, 2021 at 1:30pm.

G. Public Comment on Items not on the Agenda

None

H. Such Other Business as Allowed by Law

None

I. Adjourn

A motion was made by MEIER, seconded by BLACKDEER, that the meeting be adjourned. The motion carried by a voice vote.

Meeting adjourned at 2:12pm.

Minutes respectfully submitted by Denise Kelley, Emergency Management Planning Clerk III, pending Local Emergency Planning Committee approval.