



# Bid Waiver Form

Revised 04/2021

<b>Short Description of Goods/Services</b>	The Family Resource Center provides a safe place for young children and their families to receive resources.	<b>Total Cost</b>	\$83,600 total for 5 years
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<b>Vendor Name</b>	Today Not Tomorrow, Inc	<b>MUNIS #</b>	7952	<b>Req #</b>	
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<b>Purchasing Officer</b>	Pete Patten	<b>Date</b>	12/21/2021
<b>Department</b>	Human Services- PEI	<b>Email</b>	meinen.megan@countyofdane.com
<b>Name</b>	Megan Meinen	<b>Phone</b>	

**\*A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL\***

**Provide a detailed description of the goods/services intended to be purchased:**

The Family Resource Center (FRC) provides a safe, welcoming space for families, parents, and caregivers of young children to receive basic resources, education, and support. This program is diversity-informed, culturally appropriate, and relationship-based, in order to deliver these critical services to communities of color and disadvantaged communities on Madison's East Side. The program strengthens the families of infants and young children by offering doula support services, breastfeeding education and support, interactive educational experiences, and caregiver support and coaching.

**\*Send to a Purchasing Officer Once Completed\***



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## Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

Today Not Tomorrow possesses the unique and singular ability to meet the Department's requirement of serving young children and their families from disadvantaged communities and communities of color on Madison's East Side, specifically in the Truax neighborhood and surrounding areas. Today Not Tomorrow partners with organizations that are critical in reaching these communities, including the African American Breastfeeding Alliance of Dane County, Harambee Village Doula Support Services, and BNX Bilingual Consulting. If these partnerships were to be lost due to a change of vendor, the Department's requirements would be greatly compromised. Furthermore, the Family Resource Center is run out of the East Madison Community Center, serving the Truax neighborhood of Madison (as well as other surrounding neighborhoods.) There are very few, if any, other providers of services for children from birth to school age in this area. The Department wishes to continue services specifically in the Truax neighborhood, and Today Not Tomorrow has the unique relationships with both community members and key service providers necessary to do so.

### Bid Waiver Approval (For Purchasing Use Only)

Under \$37,000 (Controller)

\$37,000+ (Personnel & Finance Committee)

Date Approved:

**\*Send to a Purchasing Officer Once Completed\***