

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor McCarville		Resolution No. 2021 RES-303
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

EXTENDING THE AIRPORT DIRECTOR'S AUTHORITY REGARDING CORONAVIRUS RELATED GRANTS AND SHORT-TERM CONTRACT ADJUSTMENTS TO ASSIST TENANTS, OPERATORS, AND CONCESSIONAIRES IN MAINTAINING OPERATIONS AT THE DANE COUNTY REGIONAL AIRPORT

Policy Analysis Statement:

Brief Description of Proposal -

To avail itself of funds under the CARES Act or other similar programs that may be adopted in light of the impacts of COVID-19, the Airport may have to promptly submit applications, financial, and planning documentation, and comply with various certification and reporting requirements. In some cases, the timeframes and deadlines established to qualify for airport aid and relief funding may be very difficult to meet. The Airport Director and her staff have the capability to promptly prepare the documentation required to apply for airport relief funding and, under an appropriate delegation of authority, the Airport Director could approve, execute, and directly submit relief funding applications in a timely manner. In addition, Airport management has determined that short term financial adjustments may be appropriate in some circumstances so that Airport tenants, operators, and concessionaires can remain solvent, keep their workers actively employed, and be available to provide necessary services when Airport passenger levels return to pre-crisis levels. This resolution would allow the Airport Director to approve appropriate accommodations to

Current Policy or Practice -

Current policy is that all contracts and agreements be submitted to and approved by the County Board prior to any actions by Airport management.

Impact of Adopting Proposal -

This will enable the Airport to quickly apply for available funds and comply with certification and reporting requirements under the CARES Act in response to the COVID-19 pandemic. It will also give the Airport Director the authority to make short-term financial adjustments for various Airport tenants.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - Increases Rev. Budget
 - Increases Exp. Budget
 - Decreases Rev. Budget
 - Decreases Exp. Budget
 - Increases Position Authority
 - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

Expenditures -	Current Year		Annualized		Revenues -	Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

None

Prepared By:

Agency: Airport	Division: Administration	Phone: 246-3384
Prepared by: Rick Fairchild	Date: 12/23/21	Phone: 246-3391
Reviewed by Gene Meyers	Date: 12/23/21	