



# Bid Waiver Form

Revised 01/2022

<b>Short Description of Goods/Services</b>	Parks Solar Permit Pay Station Machines	<b>Total Cost</b>	\$59,000		
<b>Vendor Name</b>	Ventek International	<b>MUNIS #</b>	29696	<b>Req #</b>	922
<b>Purchasing Officer</b>	Carmen Hidalgo	<b>Date</b>	02/08/2022		
<b>Department</b>	LWRD/Parks	<b>Email</b>	desmidt.alex@countyofdane.com		
<b>Name</b>	Alex DeSmidt	<b>Phone</b>	608-445-8665		

**\*A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL\***

**Provide a detailed description of the goods/services intended to be purchased:**

Ten (10) Parks solar permit pay station machines for various parks locations. These electronic pay stations sell park permits via credit card. Previously purchased machines are the same make and model of permit machines provided by Ventek.

**\*Send to a Purchasing Officer Once Completed\***



# Bid Waiver Form

Revised 04/2021

## Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

Parks purchased 13 electronic pay stations from this vendor in 2021. The 2022 budget includes funding for the final phase of the multi-year implementation of electronic permit pay stations throughout the Dane County Park system.

Issuing a new RFB/RFP may result in the county having two styles of permit pay stations in the parks. A second type of permit pay station would require staff to service and maintain two types of units, educate the public on using both units, and conduct permit sale refunds and revenue reporting for credit card account reconciliations via two different systems. The Vendor is able to extend initial pricing from previous state contract through February 2022.

## Bid Waiver Approval (For Purchasing Use Only)

Under \$40,000 (Controller)

\$40,000+ (Personnel & Finance Committee)

Date Approved:

**\*Send to a Purchasing Officer Once Completed\***



# QUOTATION

VENTEK INTERNATIONAL  
 1260 Holm Road, Suite A  
 Petaluma, CA 94954

Phone # 707-773-3373  
 Fax # 707-773-3381

Quotation number 00003683  
 Revision: 000  
 Date 11/30/21  
 Customer Code NECOUNTYPARKS

Bill to: Dane County Parks  
 5201 Fen Oak Dr  
 Room 208  
 Madison, WI 53718  
 USA

Ship to: Dane County Parks  
 4318 Robertson Rd  
 Jeff Prey (608) 224-3743  
 Madison, WI 53714  
 USA

<b>Quote Description</b> (10) M600, 3685	<b>Quote Contact</b> Mackenzie Boyd	<b>Invoice Terms</b> Net 30	<b>Expiration date</b> 12/30/21
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Item code / Description	Quantity	Unit Price	Extended Price
00-7008-00 M600XC, BRN W/WRAP SOLAR LTS2 CC ONLY	10	5,900.000	59,000.00
00-1220-00 KIT, DIGITAL CELLULAR LTE VERIZON OR ATT	10	0.000	0.00
12-077-05 SIM CARD, VERIZON MINI 2FF	10	0.000	0.00
29-339-85 WRAP, M600 DOOR DANE COUNTY PARKS	10	0.000	0.00
30-010-00 TICKET ROLL, THIS SIDE UP ON DASH, 3" CORE	10	0.000	0.00
04-370-03 PEDESTAL, ENCL, 24	10	0.000	0.00
00-633-00 KIT, ENCL PEDESTAL BOLTS, SVI/M600	10	0.000	0.00

- NO SHIPPING CHARGES ADDED, INCLUDED IN PRICING PER RFB -  
 (10) M600 NPS BROWN, P&D, SOLAR, CREDIT CARD ONLY, 4G VERIZON MODEM, CUSTOM DOOR WRAP, 24"  
 PEDESTAL.  
 ONLINE SERVICES QT: 3685.  
 PLEASE NOTE: CUSTOMER WILL BE COMPLETING INSTALLATION.  
 STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES REFERENCE RFB#18-106-08.  
 STAND ALONE ELECTRONIC KIOSK PAY STATIONS FOR WI PARKS.

Less Discount	0.00
Subtotal	59,000.00
Tax	0.00
<b>Total</b>	<b>USD 59,000.00</b>

See the latest news, specials and updates at [www.ventek-intl.com](http://www.ventek-intl.com).  
 Do not pay from this Quote, Please pay Invoice only.

All discrepancies or disputes must be submitted in writing within 15 days of receipt of shipment. Change Orders or Returns are subject to a 15% restocking fee. Repair or Exchange items must be assigned RMA number by VenTek prior to return shipment. \$30 charge for all returned checks. For billing inquiries: 707-773-3373. NOTE: PAST DUE ACCOUNTS WILL BE ASSESSED FINANCE CHARGES.

All funds due are in U.S. Dollars. Terms Net 30 from date of invoice. 1.25% finance charge (15% per annum) applied to balances over 30 days