



# Dane County

## Minutes - Final Unless Amended by Committee

### Arts and Cultural Affairs Commission Executive Committee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Friday, March 11, 2022

8:00 AM

See top of Agenda for virtual meeting log in details

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#### A. Call To Order

Call to order at 8:03 am

Staff — Mark Fraire, Augusta Brulla

**Present** 4 - Chair RODERICK RITCHERSON, MARY KLEHR, STEVEN MORGAN, and  
YOGESH CHAWLA

**Excused** 1 - MARCIA MIQUELON

#### B. Consideration of Minutes

[2021](#)

[MIN-662](#)

[Minutes from the 02/11/2022 Arts and Cultural Affairs Executive  
Committee Meeting]

**Attachments:** [2021 MIN-662](#)

A motion was made by Commissioner Klehr to approve the Minutes from the  
02/11/2022 Arts and Cultural Affairs Executive Committee Meeting, seconded by  
Vice Chair Morgan.

The motion was carried by the following vote:

**Ayes:** 4 - RITCHERSON, KLEHR, MORGAN and CHAWLA

**Excused:** 1 - MIQUELON

Approve February commission minutes for recommendation to full commission

A motion was made by Vice Chair Morgan to recommend the February  
Commission meeting minutes for approval by the full Commission, seconded by  
Supervisor Chawla.

The motion was carried by the following vote:

**Ayes:** 4 - RITCHERSON, KLEHR, MORGAN and CHAWLA

**Excused:** 1 - MIQUELON

## C. Cycle 1 Grants Preparation

### 1. Discuss cycle 1 grant budget for recommendation to full commission

- The total amount of available Dane Arts grant funds in 2022 is \$189,000
- Last month's discussion included distributing 55% of the year's funding in Cycle 1 (\$108,900) and 45% in Cycle 2

**A motion was made by Supervisor Chawla to recommend that the \$189,000 in funds be distributed as follows: 55% during Cycle 1 and 45% during Cycle 2, seconded by Commissioner Klehr.**

**The motion was carried by the following vote:**

**Ayes:** 4 - RITCHERSON, KLEHR, MORGAN and CHAWLA

**Excused:** 1 - MIQUELON

### 2. Update on grant review panel committees

- The March 14 Grant Review Panel will be chaired by Chair Ritcherson, with Vice Chair Morgan filling in 8:30 – 9:30 a.m.
- The March 16 Grant Review Panel will be chaired by Vice Chair Morgan
- The March 22 Grant Review Panel will be chaired by Commissioner Klehr

### 3. Update on commissioner grant reading assignments

- Commissioner reading assignments process will be discussed at a future meeting

## D. Update/Discussion on New Grants Review Approach

### Minimum award amount discussion/recommendation

- Commissioner Curet will not be able to attend the March 16 commission meeting and has suggested delaying the implementation of a grant allocation minimum until Cycle 2.

- The wording defining a grant allocation minimum should be discussed
- The following wording was proposed: "The Executive Committee has a suggested minimum for funded applications."

- The Executive Committee would like to meet prior to the full Grant Review Commission meeting in April to review the new mathematical formula for allocating grant funding

**A motion was made by Supervisor Chawla that the Executive Committee suggest a minimum amount for funded applications, seconded by Commissioner Klehr.**

**The motion was carried by the following vote:**

**Ayes:** 4 - RITCHERSON, KLEHR, MORGAN and CHAWLA

**Excused:** 1 - MIQUELON

## E. Vacant commissioner seat(s)

**1. Current candidate(s)**

*Director Fraire and Chair Ritcherson met with Laura Gallagher at The Creative Company*

**2. Area of expertise needed**

*Chair Ritcherson recommends moving forward with the appointment of Gallagher who would fill the Publicity Area of Focus void*

**3. Process**

*Laura Gallagher may be recommended to the Office Of the Executive by the Dane Arts Executive Committee*

**A motion was made by Supervisor Chawla to recommend the appointment of Laura Gallagher to the Dane Arts commission, seconded by Vice Chair Morgan  
The motion was carried by the following vote:**

**Ayes:** 4 - RITCHERSON, KLEHR, MORGAN and CHAWLA

**Excused:** 1 - MIQUELON

**4. Timetable**

*- Laura Gallagher is interested and available to start in the fall of 2022*

*- Commissioner Cavazos will be stepping down from the Dane Arts Commission in June 2022*

*- Two additional Commission members still need to be identified for future appointment, particularly in the areas of data management and philanthropy*

*- Commissioner Klehr will review Commissioner end dates with Dane Arts staff and ensure all records are consistent and updated*

*- Updates can be sent to the Office of the Executive (Karin Thurlow Peterson, or Yogesh Chawla)*

**F. ED updates**

*- Dane Arts has ongoing partnerships with Madison Mallards, Forward Madison FC, the Bolz Center for Arts Administration, StartingBlock Madison, La Fete de Marquette, Willy St. Fair, DABL 2022, GMMC, DADA, and other local arts organizations*

*- A full update will be presented in Director Fraire's notes for the March 16 Commission meeting*

*- EUARCA+ 2022 applications are open through 4 p.m. on Monday March 14*

**G. Develop March Commission Meeting Agenda**

- roll call, establish quorum
- approve minutes (action item)
- presentation group: Jolynne Roorda, Arts + Literature Laboratory
- action items: Minimum grant amount discussion/action, percent of allocation of grant dollars (55/45)
- Executive committee (Chair) report, Commissioner Area of Focus reports
- Executive Director/staff reports
- upcoming Dane Arts and other organizations' sponsored events/activities
- other: Commissioners are encouraged to think about alternative grant software to replace WebGrants

## H. Public Comment on Items not on the Agenda

- Chair Ritcherson suggested a future equity-focused discussion about dividing first time grant applicants and individual artists from seasoned organization applicants
- Approximately 2-3% of applications were new in 2022 Cycle 1
- Reaching out to new arts groups could be an area of focus for Commissioners
- Panelists are encouraged not to compare applications to each other and focus on subject rather than style of application

- Chair Ritcherson proposed discussing the promotion of synergy between Dane Arts and Madison Arts Commission at a future meeting

## I. Such Other Business as Allowed by Law

## J. Adjourn

A motion was made by Supervisor Chawla to adjourn.  
Meeting adjourned at 8:57 a.m.

Minutes respectfully submitted by Augusta Brulla pending Commissioner approval.