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3 **2022 RES-290**

4 **AUTHORIZING RECLASSIFICATION OF BUSINESS MANAGER TO FINANCE MANAGER**  
5 **DCDHS – BADGER PRAIRIE HEALTH CARE CENTER**

6 Badger Prairie Health Care Center (BPHCC) requests our vacated Business Manager position  
7 be reclassified to Finance Manager. This position has been vacant for two months. The  
8 Department of Administration has recommended approval of this request.

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10 BPHCC has been unsuccessful in the recruitment and hiring for this vacated position. Recent  
11 candidates have not possessed the necessary experience/education in the field of Finance.  
12 This position requires a candidate to have finance education/experience as he/she oversees the  
13 financial operations of the healthcare facility including accounts payable, accounts receivable,  
14 budgets, Medicare/Medicaid billing and reimbursement, audits and reporting to financial  
15 agencies. This position also oversees four full-time accounting personnel. The position  
16 description and class specifications are in line with the expectations and job requirements of this  
17 job, we just need the title to be consistent with the position.

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19 **NOW, THEREFORE, BE IT RESOLVED** that the Dane County Board of Supervisors does  
20 hereby support and authorize reclassification of the BPHCC Business Manager (M11) Position  
21 in the Human Services Department (org code 5565) to Finance Manager (M11) Position  
22 No.1744 commensurate with the Department's request and approval of the Department of  
23 Administration – Employee Relations Division.

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25 **BE IT FURTHER RESOLVED** that Position #1744, which has been vacant for two months is  
26 authorized to be filled pursuant to Dane County Ordinance which requires Board approval in  
27 order to change the title of this position.