



Dane County

Minutes - Final Unless Amended by Committee

Arts and Cultural Affairs Commission Executive Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Friday, February 11, 2022

8:00 AM

See top of Agenda for virtual meeting log in details

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A. Call To Order

Call to order at 8:02 a.m.

Present 5 - Chair RODERICK RITCHERSON, MARY KLEHR, STEVEN MORGAN, YOGESH CHAWLA, and MARCIA MIQUELON

Staff: Mark Fraire, Augusta Brulla

B. Consideration of Minutes

[2021
MIN-631](#)

[Minutes from the 01/14/2022 Arts and Cultural Affairs Executive
Committee Meeting]

Attachments: [2021 MIN-631](#)

- Chair Ritcherson amended section B. to read: "A motion was made by Commissioner Klehr to recommend the 11/17/2021 Arts and Cultural Affairs Commission minutes for approval during the 01/19/2022 Commission meeting as amended by Chair Ritcherson, seconded by Vice-Chair Morgan."
- The Executive Committee reviews and approves commission minutes before presenting to the full commission for ultimate approval.

A motion was made by Commissioner Klehr to approve the 01/14/2022 Executive Committee minutes as amended by Chair Ritcherson, seconded by Supervisor Chawla. The motion was carried by the following vote:

Ayes: 5 - RITCHERSON, KLEHR, MORGAN, CHAWLA and MIQUELON

Approve January 19th Commission minutes for recommendation to full commission

A motion was made by Commissioner Miquelon to recommend the 01/19/2022 Arts and Cultural Affairs Commission minutes for approval during the 02/16/2022 Commission meeting, seconded by Vice-Chair Morgan. The motion was carried by a voice vote

Ayes: 5 - RITCHERSON, KLEHR, MORGAN, CHAWLA and MIQUELON

C. Cycle 1 Grants Preparation

1. Review overall 2022 taxpayer funded grants budget

- The proposed taxpayer budget for 2022 Cycle 1 and Cycle 2 is approximately \$198,000

2. Review number of cycle 1 grant applications to date

- 62 applications are currently under review

3. Discuss cycle 1 grant budget for recommendation to full commission

*- There is a total of \$250,000 in Project Grant requests
- Typically there are more applicants during Cycle 1 as indicated by past years, but due to the COVID-19 pandemic this trend may not be the same in 2022*

4. Review number of cycle 1 capital grant applications

- There are no Capital grant requests in 2022 Cycle 1

5. Discuss cycle 1 capital grant budget

- It was not necessary to discuss the budget since there were no applications

6. Review discretionary budget dollars to possibly supplement taxpayer funded grants pool

*- At this time Director Fraire does not plan to use additional discretionary funds to supplement 2022 Cycle 1
- Vice Chair Morgan recommends distributing 55% of funds in Cycle 1 and 45% in Cycle 2*

7. Update on grant review panel committees

*- Director Fraire has set the dates for 3 review panels: March 15th, 16th and 22nd, 2022
- Most the panelists are confirmed
- Vice-Chair Morgan is able to serve on the music panel
- Commissioner Klehr is available to serve on the March 22nd panel
- Dane Arts staff will prepare grants for Commissioners to review*

D. Update/Discussion on New Grants Review Approach

- Chair Ritcherson would like Commissioner Curet and Vice Chair Morgan to review grant allocation formula at the 02/16/2022 Commission meeting
- The use of a mathematical formula was approved for grant allocation starting in Cycle 1 2022 but a minimum award for each eligible applicant was not voted on by the full Commission yet
- The consensus is that the grant allocation formula should not necessarily be discussed with panelists so they may focus on scoring applications, however the allocation formula is available to the public
- A discussion of who approves the formula as applied to each specific cycle will be discussed during the 02/16/2022 Commission meeting
- Even with implementation of the new grant allocation formula, Commissioners may use their discretion to adjust funding allocation

E. Filling vacant commissioner seat(s)

There are 9 current members and 2 vacant seats

1. Area of expertise needed

Chair Ritcherson would like to look at demographic break-down, expertise and experience of current Commissioners to identify gaps in representation on the Commission

2. Possible candidates/process

Chair Ritcherson would like Commissioner Puleo Moyer to work with Director Fraire to identify a pool of potential Commission candidates as her area of focus on the Commission

- Commissioner Klehr will draft language for the Commissioner Handbook to outline this area of focus

3. Timetable

Chair Ritcherson would like to review expiring terms at the beginning of each year to proactively replace Commissioners who are leaving from a pre-identified pool of candidates

F. Expiring Commissioner Terms in 2022

- Chair Ritcherson and Supervisor Chawla's terms expire in 2022
- Chair Ritcherson suggested that incoming Commissioners who replace a Commissioner who exits before the end of their term should fulfil their predecessor's partial remaining term
- Supervisor Chawla recommended that incoming Commissioners commit to full 3-year term regardless of whether their predecessor has completed their full term
- Supervisor Chawla recommends discussing Commissioner term expiration dates with the Office of the County Executive
- Vice Chair Morgan will retire from the Commission in 2022 when his current term expires June 30.

G. Commissioner attended event

Chair Ritcherson suggested full Commission attend a virtual Dane Arts- supported event, as a group. Same for in-person events, when permissible.

H. ED updates

- Two additional StartingBlock Artists in Residence have been selected
- Dane Arts is in conversation with the Doyenne Group about collaborating
- DABL is partnering with Arts & Literature Laboratory and Willy Street fair to present artist workshops and a pop-up market September 15th – 17th, 2022
- Director Fraire is coordinating a performance by Leatha Stanley during the Willy Street Fair on September 17th
- DAMA's 5-year lease with the County was just signed
(Dane Arts involvement will be minimal but still includes operational funds and second cohort funding secured from the Evjue Foundation)
- The \$50,000 in Evjue funds are anticipated to be approved at the next County Board meeting
- Dane Arts is partnering with the Madison Mallards to source visual artists
- Forward Madison FC would like posters again, which will engage 18 visual artists
- Dane County is sponsoring two visiting artists to Kassel, Germany during EUARCA + 2022

I. Future Meeting Items and Dates

- Commissioner Klehr will not attend the 02/16/2022 Commission meeting unless required for quorum
- Commissioner Miquelon will not be in attendance at the 03/11/2022 Executive Committee Meeting

Develop February Commission Meeting Agenda

- roll call, establish quorum
- approve minutes (action item)
- presentation group: Wendy Schneider, Producer of Behind Creative
- action items: Vote on a possible minimum award for each eligible applicant
- Executive committee (Chair) report, Commissioner Area of Focus reports
- Executive Director/staff reports
- upcoming Dane Arts and other organizations' sponsored events/activities

J. Public Comment on Items not on the Agenda

None

K. Such Other Business as Allowed by Law

None

L. Adjourn

**A motion was made by Chair Ritcherson to adjourn.
Meeting adjourned at 9:03 a.m.**

Minutes respectfully submitted by Augusta Brulla pending Commissioner approval.