

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Holly Hatcher		Resolution No. _____
Vote Required: Majority _____		Ordinance Amendment No. _____
Two-Thirds <input checked="" type="checkbox"/>	<input type="checkbox"/> 3/4 _____	

Title of Resolution or Ord. Amd.:

AUTHORIZING RECLASSIFICATION OF A COMMUNITY HEALTH EDUCATION SPECIALIST POSITION TO A PUBLIC HEALTH SPECIALIST IN PUBLIC HEALTH MADISON AND DANE COUNTY

**Policy Analysis Statement:**

Brief Description of Proposal -

Public Health Madison & Dane County (PHMDC) requests a reclassification of the vacant Community Health Education Specialist position (P10, #2669) to a Public Health Specialist position (P7).

Current Policy or Practice -

Reclassifying and combining positions of different classifications requires approval of the County Board.

Impact of Adopting Proposal -

After a thorough assessment of the Community Health Education Specialist position, we have determined that the support needed in the department is aligned with the complexity and level of responsibility associated with a Public Health (PH) Specialist.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - Decreases Rev. Budget
  - Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

This reclassification will result in a decrease in salary expenditure on the grant of approximately \$14,872.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services		\$14,872			County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$14,872	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

The changes result in reclassifications. There is no net increase or decrease to position authority.

**Prepared By:**

Agency: Public Health Madison & Dane County	Division:
Prepared by: Julia Olsen	Date: 1/18/23
Reviewed by:	Phone:
	Date:
	Phone: