

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: _____		Resolution No. Sub 1 to 2022 RES-142
Vote Required: Majority _____		Ordinance Amendment No. _____
Two-Thirds <input checked="" type="checkbox"/>	3/4 <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

**AUTHORIZING NEW DIGITAL COURT REPORTER POSITION - CLERK OF CIRCUIT COURT**

**Policy Analysis Statement:**

Brief Description of Proposal -

This resolution creates a new Digital Audio Court Reporter position at Range 10. A current vacancy exists in the office of the Clerk of Circuit Court for the Stenographic Court Reporter position (Range 18). The Clerk of Circuit Court proposes to hire for the newly created Range 10 position in lieu of the existing Range 18 position.

Current Policy or Practice -

The Clerk of Circuit Court has customarily employed a Stenographic Court Reporter at Range 18. This position is currently vacant.

Impact of Adopting Proposal -

Salary savings for the County.

**Fiscal Estimate:**

<u>Fiscal Effect (check all that apply) -</u> <input type="checkbox"/> No Fiscal Effect <input type="checkbox"/> Results in Revenue Increase <input type="checkbox"/> Results in Expenditure Increase <input type="checkbox"/> Results in Revenue Decrease <input checked="" type="checkbox"/> Results in Expenditure Decrease	<u>Budget Effect (check all that apply)</u> <input type="checkbox"/> No Budget Effect <input type="checkbox"/> Increases Rev. Budget <input type="checkbox"/> Increases Exp. Budget <input type="checkbox"/> Decreases Rev. Budget <input checked="" type="checkbox"/> Decreases Exp. Budget <input type="checkbox"/> Increases Position Authority <input type="checkbox"/> Decreases Position Authority Note: if any budget effect, 2/3 vote is required
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**Narrative/Assumptions about long range fiscal effect:**

The initial pay step for the Range 18 position is \$29.06. The initial pay step for the range 10 position is \$25.05. By replacing Range 18 position with the Range 10 position, the county will realize the differential as a long term salary savings.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

No impact on personnel or staffing.

**Prepared By:**

Agency: Clerk of Circuit Court	Division: Court Commissioner Center
Prepared by: Carlo Esqueda	Date: 8/8/22 Phone: 608-266-9116
Reviewed by:	Date: Phone: