



Bid Waiver Form

Revised 04/2021

Short Description of Goods/Services	supportive services home care	Total Cost	994,705
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Vendor Name	Integrity Residential Services	MUNIS #		Req #	
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Purchasing Officer		Date	12/22/2021
Department	ACS	Email	ecker.jessica@countyofdane.com
Name	Jessica Ecker	Phone	

A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

Provide a detailed description of the goods/services intended to be purchased:

This contract currently serves seven (7) clients in five (5) different high acuity residential placements. This vendor "owns" the homes which these clients reside in, and provides supportive services to each client in order to maintain them safely in the community, in the least restrictive setting. Each home is modified for the specific clients' need which may include magnetic lock doors, safe rooms, reinforced walls, and extensive staffing patterns. These homes are considered the residents homes and are treated as such. Each client has an assigned budget and placement agreement which indicates the budget and staffing pattern that the budget supports for that particular person. The contract is set up in a way that DCDHS is charged a daily rate, per person, per day that we are using the service.

Services which are included, but not limited to, in this contract;

- Room and board for each client; "rent" payment, food, supplies, paper products, all costs associated with living in a house (lawn care, snow removal, etc.)
- administrative costs; insurance, clinical supervision for each home, etc.
- direct services; each client has their own staffing pattern to ensure the client, roommate, and community is safe. Each client is escorted in the community by residential staff when they are away from the home. At times, there could be two staff assigned to one client for the purpose of safety. Each staff receives clinical supervision (weekly) by Integrity staff, along with on-call support 24/7. Direct services also includes medication supervision for oral medications and the ability to give an injection in-house, as often times, these clients are not able to successfully go to a clinic to get this done.
- Safety; modifications are made to the home to accommodate the needs dictated in the service plan. Staff attend trainings offered both in-house by Integrity senior staff, and secured by outside vendors on how to handle acting out behaviors, handle with care, and behavioral treatment planning including behavioral modification plans/programs.
- Medicaid Billing; the provider is qualified to bill Medical assistance (MA) for billable tasks completed to help offset the cost of the placement. Revenue from MA billing is returned to DCDHS to offset the cost of the placement.

Homes are staffed by at least one staff 24/7.

Send to a Purchasing Officer Once Completed



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Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

The clients placed at Integrity Residential Services have built relationships with the staff that are each trained specifically for the presentation of the client that they will be working with. Each home is staffed with direct care staff, clinical supervision, and on-call supervisors in order to handle situations within the home and to decrease police contacts. The clients living in Integrity homes have had extensive institutional history and numerous failed placements at lesser restrictive settings. The provider-client relationship is critical to the success of these placements and changing the provider will force clients to move from their existing residence when that change is not in their best interest. Integrity Residential Services provides the highest level of residential options in Dane County in a community setting. Integrity provides a client centered approach which allows the County to change the level of care/services/supervision depending on the clients' ever changing level of need.

Often times, if a person is unable to be successful in an Integrity home, their next placement is an institutional level of care. Integrity Residential Services provides care for our most acute, most violent, and highest needs clients in Dane County. Their training and business infrastructure (offering their own on-call and clinical supervision) has allowed Integrity to successfully manage these clients and produced success stories of recovery.

Bid Waiver Approval (For Purchasing Use Only)

Under \$37,000 (Controller)

Ecker, Jessica

Digitally signed by Ecker, Jessica
Date: 2021.12.23 09:53:42 -06'00'

\$37,000+ (Personnel & Finance Committee)

Date Approved:

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