

# Dane County Contract Addendum Cover Sheet

Revised 06/2021

RES 156  
Significant

<b>Contract #</b> Admin will assign	<b>13744P</b>
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<b>Dept./Division</b>	Administration	<b>Vendor Name</b>	JBM Patrol and Protection
<b>Brief Addendum Title/Description</b>	Extend the term of contract for security guard services at the Henry Vilas Zoo and the City County Building	<b>Vendor MUNIS #</b>	3753
		<b>Addendum Term</b>	September 1, 2022 - August 31, 2024
		<b>Amount (\$)</b>	\$ 538,000.00

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Amanda Depagter	<b>Contact</b>	Cory Tetrev
<b>Phone #</b>	608-283-1235	<b>Phone #</b>	608-222-5156
<b>Email</b>	depagter.amanda@countyofdane.com	<b>Email</b>	tetrevc@jbmpatrol.com
<b>Purchasing Officer</b>	Megan Rogan		

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	<b>PO Maintenance Needed PO#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
		<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input checked="" type="checkbox"/>	<b>No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.</b>				
<input type="checkbox"/>	<b>New PO / Req. Submitted Req#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
		<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<p>A resolution is required when the total contracted amount first exceeds \$100,000.</p> <p>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</p>	<b>Addendum #</b>	<b>Term</b>	<b>Amount</b>	<b>Resolution</b>	
	Original			<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
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				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
	<b>Total Contracted Amount</b>			<b>\$ 0.00</b>	

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL
<b>Dept. Head / Authorized Designee</b>
<i>Amanda Depagter</i>

APPROVAL – Contracts Exceeding \$100,000	
<b>Director of Administration</b>	<b>Corporation Counsel</b>
<i>Greg Brockmeyer</i>	<i>David Gault</i>

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
<b>DOA:</b>	<b>Date In:</b> 8/22/22	<b>Date Out:</b> _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Tuesday, August 23, 2022 11:36 AM  
**To:** Hicklin, Charles; Rogan, Megan; Gault, David; Lowndes, Daniel  
**Cc:** Stavn, Stephanie; Oby, Joe  
**Subject:** Contract #13744P  
**Attachments:** 13744P.pdf

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>	<b>Response</b>
	Hicklin, Charles	Read: 8/23/2022 3:43 PM	Approve: 8/23/2022 3:43 PM
	Rogan, Megan	Read: 8/23/2022 11:52 AM	Approve: 8/23/2022 3:02 PM
	Gault, David	Read: 8/24/2022 9:19 AM	Approve: 8/24/2022 9:20 AM
	Lowndes, Daniel		Approve: 8/23/2022 11:55 AM
	Stavn, Stephanie	Read: 8/23/2022 3:40 PM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #13744P  
Department: Administration  
Vendor: JBM Patrol & Protection Corp  
Contract Description: Extend contract for security guard services at the Zoo and CCB (Res 156)  
Contract Term: 9/1/22 – 8/31/24  
Contract Amount: \$538,000.00

*Michelle Goldade*  
Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

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**2022 RES-156**  
**EXTENSION OF CONTRACT TO JBM PATROL AND PROTECTION FOR SECURITY GUARD SERVICES**

In 2019, the County issued RFP #119041 for security guard services. The RFP included three locations: the Alliant Energy Center, the Henry Vilas Zoo, and the Job Center. After reviewing the responses, JBM Patrol and Protection was the recommended vendor for the Alliant Energy Center and the Henry Vilas Zoo. In September of 2019, the City County Building was added as an additional location for security guard services during jail visitation.

The initial term of the contract was from September 1, 2019 through August 31, 2022. The contract addendum 13744P will extend the term for two years and will begin on September 1, 2022 and run through August 31, 2024. The contract addendum 13744P includes the hourly rates for each term. The approximate cost of the two-year term for the Henry Vilas Zoo is \$273,000, and the approximate cost of the two-year term for the City County Building is \$265,000.

**NOW, THEREFORE, BE IT RESOLVED**, that the following contract be amended (term of September 1, 2022 – August 31, 2024 for a total increased amount of \$538,000) to continue to provide security services at the above Henry Vilas Zoo and the City County Building and that the County Executive and County Clerk are authorized to execute the agreement.



# DANE COUNTY CONTRACT

## ADDENDUM # 13744P

Revised 01/2022

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and JBM Patrol and Protection (hereinafter, "Provider").

### WITNESSETH:

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 13744, have previously entered into a contractual relationship pursuant to which Provider provides security guard coverage for the Henry Vilas Zoo and the City County Building, and

**WHEREAS** County and Provider wish to amend the Master Agreement in order to extend the term of the contract through August 30, 2024.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.
3. The term of the contract is extended through August 30, 2024, to continue the program for Security Guard Services, at an additional cost of \$538,000.

4. The hourly rates shall be as follows:

September 1, 2022 - August 30, 2023 - \$23.98/hour  
September 1, 2023 – August 30, 2024 - \$24.98/hour

5. Henry Vilas Zoo shall have an additional cost of \$273,000 for the 2 year term.

City County Building shall have an additional cost of \$265,000 for the 2 year term.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:

Cory Tetrev

Digitally signed by Cory Tetrev  
Date: 2022.08.08 11:17:21 -05'00'

08/08/2022

\*NAME\*  
\*TITLE\*

Date

\* \* \*

FOR COUNTY:

\_\_\_\_\_  
Joseph T. Parisi  
Dane County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Scott McDonell  
Dane County Clerk

\_\_\_\_\_  
Date