



Dane County

Minutes - Draft

Equal Opportunity Commission Executive Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Tuesday, November 1, 2022

5:30 PM

Virtual Zoom Meeting: See top of agenda for instructions on how to join the webinar or call in by phone.

A. Call To Order

Meeting was called to order at 5:30pm

Present 2 - ANNIE WEATHERBY-FLOWERS, and SHIA FISHER

Staff: Carrie Braxton

B. Consideration of Minutes

[2022](#)
[MIN-257](#) EOC Executive Committee Minutes 08/02/2022 (AMENDED)

Attachments: [2022 MIN-257](#)
[2022 MIN-257 \(AMENDED\)](#)

Minutes approved as amended.

[2022](#)
[MIN-356](#) EOC Executive Committee Minutes 10/06/2022

Attachments: [2022 MIN-356](#)

Minutes approved

C. Action Items

1. Setting/Discussion EOC agenda for Wednesday, November 9, 2022 at 5:30pm

D. Presentations

Discussion to invite OEI Director Wesley Sparkman to attend November EOC meeting, meet new commissioners and give overview about agency role, goals for 2023, how he sees supporting the work of the agency.

Discussion to have Powerpoint orientation for new commissioners-Chair WEATHERBY-FLOWERS and Vice-Chair FISHER will facilitate, to help create policy and procedure with staff input, seeking continuity across the board.

E. Reports to Committee

1. Chair's Report

Attended OEI's Advisory Board meeting, discussed PIE Grant, processes as quasi-judicial body - being able to have meetings with presentations, discussions but no actionable items. Quasi-judicial board according to open records etc. They can have meetings, but can't have actionable items and they do not have to cut the meeting off if discussing business or information related to overall purpose of that body. Staff to provide orientation through Powerpoint for new commissioners.

2. Staff's Report

F. Future Meeting Items and Dates

1. Next EOC-Executive meeting will be on December 6, 2022.

For December 6 meeting, the Chair would like to invite County Clerk or Corporation Counsel to discuss items such as meeting if quorum is lost, quasi-judicial body, reports to committee, review documents etc. Vice-Chair commented that it is important conversation to explain to voting members, motion was previously in order and anyone can raise that order if they choose to raise that order. Greater context discuss motion without too much unsolicited interference and supports invite.

For November 9 meeting, the Chair would like to discuss Policy and Procedures guide. Madison EOC has same kind of judicial body of County EOC, similar responsibilities and duties, outline EOC as organization in terms of hearings, complaint processes in accordance with the ordinance that they govern. Prepare questions and look at a document.

Commissioner FISHER to take lead on how this could be adopted to go with what is needed. WEATHERBY-FLOWERS and FISHER may meet offline to create draft to work from and can provide draft to Corporation Counsel to get policy and procedure manual that can work for the body with staff input to guide how the commission functions. FISHER supports using framework from Madison Municipality EOC wants to structure framework at County level.

For future - have staff create a training that commissions can receive quasi-judicial authority and running effective meetings for equitable outcomes for work done across the county. It is our role as a commission, agency.

G. Public Comment on Items not on the Agenda

H. Such Other Business as Allowed by Law

I. Adjourn

Meeting adjourned at 6:16pm

Minutes respectively submitted by Reyna Vasquez, pending EOC approval.