



# Dane County

## Minutes - Final Unless Amended by Committee

### Community Development Block Grant (CDBG) Commission

Consider:

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Tuesday, November 2, 2021

5:00 PM

Zoom meeting ID: 973 0127 1830

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#### A. Call To Order

*The meeting was called to order at 5:00 p.m.*

*Staff and others present: Joyce Frey and Scott Endl (City of Fitchburg); Baltazar De Anda Santana (Latino Academy of Workforce Development); Cheryl Vandenburg (WWBIC); Rebecca Wiese and Theodore Yancey (Movin' Out); Jessica Cavazos (Latino Chamber of Commerce of Dane County); Lamarr Gibson (Stoughton Affordable Transportation); Peter Ouchakof, Casey Becker, and Joanna Cervantes (staff).*

#### B. Public Comment on Items not on the Agenda

*None.*

#### C. Consideration of Minutes

*Motion by DeGollon, seconded by Amegashie, to postpone the minutes of the 10/18/2021 CDBG Loan Review Team meeting. Motion carried unanimously by a voice vote.*

*Motion by Johnson, seconded by DeGollon, to approve the minutes of the 09/28/2021 CDBG Commission meeting. Motion carried unanimously by a voice vote.*

[2021  
MIN-417](#)

MINUTES OF THE OCTOBER 18, 2021 CDBG-LOAN REVIEW TEAM MEETING.

**Attachments:** [Loan Review Team minutes 10.18.21](#)

**Not acted on.**

[2021  
MIN-418](#)

MINUTES OF THE SEPTEMBER 28, 2021 CDBG COMMISSION MEETING.

**Attachments:** [9.28.21 CDBG Minutes](#)

9.28.21\_CDBG\_Registration\_Report

**Approval.**

## D. Presentations

*Staff provided information to the public regarding the CDBG and HOME programs in accordance with Dane County's Citizen Participation Plan; as well as, an overview of the available CDBG and HOME funds expected to be available in 2022.*

## E. Public Hearing on the 2022 CDBG and HOME funding recommendations.

*List of registrants, in speaking order:*

*Baltazar De Anda Santana (Latino Academy of Workforce Development), in support of the funding recommendations. Thanked the Commission while highlighting program accomplishments, and explained how the academy is able to reach more students commensurate with increased levels of County support.*

*Joyce Frey (City of Fitchburg), in support of the funding recommendations. Thanked the Commission and expressed support for the Fitchburg community partner organizations, including Habitat for Humanity; Latino Chamber of Commerce; WWBIC; Little John's; Boys and Girls Club; Badger Prairie Needs Network; Latino Academy of Workforce Development; the City of Fitchburg.*

*Rebecca Wiese (Movin' Out), in support of the funding recommendations. Thanked the Commission and explained how the County's support gives the organization a greater reach, allowing the organization to provide greater levels of support to low-income families in Dane County.*

*Scott Endl (City of Fitchburg), in support of the funding recommendations. Thanked the Commission, re-iterating the impact of the project in a high need area of Fitchburg.*

*Theodore Yancey (Movin' Out), in support of the funding recommendations. Thanked the Commission for the support, and echoed Rebecca's words about the impact of County funding.*

*Lamarr Gibson (Stoughton Affordable Transportation), in support of the funding recommendations. Thanked the Commission, summarizing the services provided and the increased demand for their services in Stoughton.*

*Jessica Cavazos (Latino Chamber of Commerce), in support of the funding recommendations. Thanked the Commission for the support, detailing the growth of the member organizations and impact of those businesses on the greater economic climate in Dane County.*

*Chair Solberg also read aloud written comment submitted from the Village of Mount Horeb.*

## F. Action Items

*Motion by Brown, seconded by Ripp, to approve the 2022 CDBG/HOME funding recommendations. Motion carried unanimously by a voice vote.*

[2021](#)  
[ACT-282](#) INITIAL FUNDING RECOMMENDATIONS OF THE CDBG COMMISSION  
FOR 2022 CDBG/HOME PROJECTS.

**Attachments:** [2022 Scores and Funding \(9.28.21\)](#)

Approved.

## G. Reports to Committee

[2021](#)  
[RPT-618](#) CDBG UPDATE ON RES-156.

*Casey Becker provided an update on RES-156, informing the Commission that the resolution has been postponed indefinitely because many of the elements have been incorporated into the 2022 County Budget, while other elements are moving forward via stand-alone resolutions. Should RES-156 move forward in whole or part ear-marking the County's HOME ARP allocation, it will be re-visited by the Commission.*

[2021](#)  
[RPT-615](#) NOVEMBER 2021 EXPENDED FUNDS REPORT

**Attachments:** [CDBG - Expenditure Status Report November.2021](#)

*Staff provided an update on the November Expended Funds report. Commissioner Brown asked why the Bird Street project is not moving forward; Ms. Cervantes will follow-up with Brown and send her more details on the project.*

*Amegashie asked about the timing and speed of disbursements, citing several projects from the report with full balances and nearing the end of their contract periods. Staff summarized the invoicing process and procedures for paying invoices. Solberg suggested using funding contingency language in the sub-recipient contracts, allowing agreements to be executed prior to HUD's allocation announcement so that sub-recipient reimbursement requests can begin thereafter the announcement. Staff addressed the input and will continue the discussion internally, looking at administrative processes that would help all parties involved by shortening the sub-recipient payment process.*

[2021](#)  
[RPT-616](#) NOVEMBER 2021 CDBG-CV EXPENDED FUNDS REPORT

**Attachments:** [CDBG - Expenditure Status Report November.2021 - CV Grants](#)

*Staff summarized the November CDBG-CV Expended Funds Report.*

[2021](#)  
[RPT-617](#) NOVEMBER 2021 RLF LOAN REPORT (MODIFIED REPORT  
FORTHCOMING).

**Attachments:** [11.02.21 RLF report](#)

*Staff summarized the November 2021 RLF Loan Report. Staff is working on updating the format of the report for the December Commission meeting.*

## H. Future Meeting Items and Dates

*December 7, 2021 at 5:00 p.m. (via Zoom).*

## I. Adjourn

*Motion by Amegashie, seconded by Johnson, to adjourn. Motion carried unanimously by a voice vote, and the meeting adjourned at 5:50 p.m.*

**This meeting was adjourned.**