

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No.
Sponsor:		Resolution No. 2023 RES-218
Vote Required:	Majority <input checked="" type="checkbox"/>	Ordinance Amendment No. _____
Two-Thirds	3/4	

Title of Resolution or Ord. Amd.:

**AUTHORIZING MAZOMANIE LEASE AT 314 ANNE STREET FOR JOINING FORCES FOR FAMILIES PROGRAM  
DCDHS- PEI DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -  
This resolution authorizes Dane County enter into a Lease with New Heights Lutheran Church located at 314 Anne Street.

Current Policy or Practice -  
Leases require County Board approval.

Impact of Adopting Proposal -  
This space will be leased from January 1, 2024 and ending December 31, 2024 with two options to renew the lease for additional one year terms.

**Fiscal Estimate:**

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input checked="" type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

New Heights Lutheran Church has agreed to lease approximately 308 square feet of office space to JFF beginning January 1, 2024 and expiring December 31, 2024 at a rental amount of \$70.00 for a total of \$840.00 annually. The lease includes two options to renew the lease for additional one year terms with \$25.00 rent increases to \$95.00 per month for the first renewal and \$120.00 per month for the second renewal. NHLHC will provide some office furniture and will also provide basic janitorial services, lawn care, snow removal and all utilities, except for phone.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

N/A

**Prepared By:**

Agency:	Der Xiong	Division:	
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