

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor Andrae		Resolution No. 2023 RES-263
Vote Required: Majority _____		Ordinance Amendment No. _____
Two-Thirds <input checked="" type="checkbox"/>	3/4 <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AUTHORIZING THE RECLASSIFICATION OF A BILINGUAL PARALEGAL TO A PARALEGAL POSITION IN THE DANE COUNTY CHILD SUPPORT AGENCY

Policy Analysis Statement:

Brief Description of Proposal -

The Office of the Corporation Counsel has requested that vacant Position No. 1603 be reclassified from a Bilingual Paralegal to a Paralegal in its Child Support Agency

Current Policy or Practice -

Personnel reclassifications of vacant positions require County Board approval.

Impact of Adopting Proposal -

Reclassifying the position into a Paralegal position will allow for the recruitment and promotion of internal candidates. The bilingual incumbent was promoted to supervise the team the position is currently located at.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

If approved, reclassification of the Paralegal position will not impact the 2023 Budget.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

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Prepared By:

Agency: Corporation Counsel	Division: Child Support Agency
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